



## **Marie Quenie Elizabeth G. Caputolan**

Nursing Aide

### **Contact**

#### **Email**

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#### **Phone**

+63 9544083131

#### **Address**

Luyang, Carmen, Cebu,  
Philippines 6005

### **Key Skills**

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- Committed High Achiever
- Effective cross-functional communication
- Teamwork
- Rapid and Adaptive
- Time Management
- Creativity
- Extracting Blood
- Patient Safety & Manual Handling
- Knowledge and compliance with InfectionControl

### **References**

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#### **Edrian Owatan**

Clinical Nurse Manager  
Marymount Care Centre  
Ireland

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09173119675

[edrianowatan2012@gmail.com](mailto:edrianowatan2012@gmail.com)

### **Profile**

As a dedicated healthcare professional, I possess a strong passion for my work and a profound empathy for the client's. I excel in efficient communication and am open to constructive feedback which consistently incorporate strategies to enhance my performance. With strong organizational skills and attention to detail, I work well both collaboratively and independently. My commitment to high-quality care reflects my desire for continuous personal and professional growth..

### **Education**

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#### **Clinical Care for Autistic Adults**

Harvard Medical School

Boston, MA 02115

Finished: 2024

#### **QQI Level 5 in Health Services Skills**

Dunboyne College Further Education Republic  
of Ireland

Finished : 2023

#### **Professional Diploma in Nursing Assistant**

Filipino InstituteDoha,

Qatar Finished: 2021

#### **International Diploma in Document Control Management (level 3)**

Excellence Management Training Centre

Doha, Qatar

Graduated: 2019

### **Employment**

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#### **Health Care Assistant**

Marymount Care Centre, Westmanstown, Lucan Co.,  
Dublin, K78 FD29

June 2022 –August 2024

Responsibilities:

- Report any concerns or changes in the residents' wellbeing to the charged Nursing

**Ann Loxel Pogoy**

Senior Nurse  
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- Knowledge of infection control procedures and maintaining the highest standards of resident support and care
- Maintain a positive work environment where each member of the team is valued and respected.

**Admin Assistant**

Gulfmed Medical  
Supplies Doha, Qatar  
December 2019 – May 2022

Responsibilities:

- Greet and accommodate customers while they wait for the concerned person.
- Receiving calls and transferring them to the appropriate department.
- Prepare consumables for submission to the hospital for evaluation together with the team.
- Receiving RFQ, Maintenance Request, and LOA, ensuring that they are sent to the proper department.
- Monitoring of the website for future project bids daily.

**Certificates**

- Certificate in Phlebotomy (Level 3)
- AMRIC Introduction to Infection Prevention and Control and Antimicrobial Resistance
- AMRIC Management of Blood & Body Fluid Spills
- Essentials of Document Control Management
- Decision Making and the use of Restraints / Restrictive Practices in Residential Care Setting.
- Patient Moving & Handling Training
- Basic First Aid Training
- AMRIC Hand Hygiene
- AHA Heart saver CPR AED Program