



Danika Gloria Salvador-Navera

+639604328500

Danikanavera20@gmail.com

3556 Solita Street Makati City

PERSONAL INFORMATION

Nickname: Aika

Birthdate: November 14, 1991

Age: 32

Birth Place: Manila

EDUCATION

Primary School

Legarda Elementary School

Secondary

Arellano University

Tertiary

Lyceum Of The Philippines University

Confidential

WORK EXPERIENCE

Aegis People Support

Travel Expert at Expedia

RESPONSIBILITIES:

Booking of Flights, Hotels, Car, Activities and Packages.

January 2013-February 2014

Convergys

Customer Support Professional

Microsoft Accounts and Billing

RESPONSIBILITIES: Answering customer's query and helping them with basic trouble shooting.

April 2014-January 2015

Advanced Credit Management Pty. Ltd.

Relationship Manager

Debt Purchased Accounts.

RESPONSIBILITIES: Calling customers and discuss the outstanding balance under their name.

January 2015-April 2018

Credit Corp Inc

Customer Relations Associate-

Debt Purchased Accounts- High Balance

RESPONSIBILITIES: Calling Customers and discuss the outstanding balance under their name.

May 2021- June 2023

ABOUT ME

- I am able to handle multiple tasks on a daily basis and finish the tasks that are given to me.
- I am always energetic and eager to learn new skills.
- I am a dependable person who is great at time management.
- I am always at my best and always have perfect attendance.

REFERENCES

Jose Antonio Enrile

09959051798

Team Performance Manager

Credit Corp Inc

Malyn Roman

09568702891

Team Performance Manager

Credit Corp Inc

Confidential

Mary Rose Bathan

09153725914

Team Performance Manager

Credit Corp Inc

Confidential