



GALIDO, DIANNE R.

LICENSED ARCHITECT/
PROJECT OFFICER

PROFILE

Licensed architect and project officer skilled in conceiving and implementing architectural concepts with a focus on innovation. Demonstrates expertise in collaborating with cross-functional teams including engineers, contractors, and suppliers to achieve timely project completion while maintaining high standards of quality and compliance. Utilizes proficiency in various applications and drafting techniques to develop visually impressive designs. Assumes responsibility for project design decisions and offers technical direction.

CAREER FOCUS

-Challenge and improve my design and conceptualization skills while allowing me to contribute to the organization's growth and success.

-A stimulating environment in which I may develop and implement new ideas for the company's development.

PERSONAL INFO

September 17, 1997

26 Years old

CONTACT

CELLULAR NUMBER//TM
09750194197

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ADDRESS:
164 R.J Fernandez st. Brgy.Kabayanan,
San Juan City

PERSONAL SKILLS



SOFTWARE SKILLS



WORK/EMPLOYMENT HISTORY

2022

JANUARY

ARCHITECTURAL EMPLOYMENT- PROJECT OFFICER

Suntrust Propeties Inc. (VERONA SITE)-Specialized on Subdivisions/ Condominiums

G/F One World Square Bldg. McKinley Town Center, Taguig, Metro Manila

- Provided technical expertise throughout the project, ensuring that plans and specifications were followed precisely.
- Manage and Oversee On-going Horizontal construction in conformance with unit specification, deliverable standard and Turnover date
- Prepare site costing and documentation for forfeited units.
- Prepare weekly project progress reports to guarantee on-time completion and turnover.
- Conduct all unit punchlisting and project acceptance.
- Reviewed and evaluated contractor billing based on project progress.
- Attended team meetings to rapidly resolve technical and project concerns and review project schedules.
- Perform Punchlisting to identify and correct defects priort unit turnover to clients
- Provided technical assistance to Unit Clients after turnover, addressing inquiries and resolving issues efficiently.
- Mentored junior architects in the team, providing guidance and support in their career

2024

PRESENT

2021

JULY-
DECEMBER

ARCHITECTURAL EMPLOYMENT- QAQC SITE ARCHITECT

Point Blue PH (PERTIERRA SITE)-Specialized on Micro-Apartments/ Real Estates Dev.

2903 Pertierra, Makati, Metro Manila

- Ensured Vertical Project met unit specifications, deliverable standards, and turnover date.
- Conducted comprehensive inspections to decrease defects and maximize customer satisfaction.
- Oversaw on-site construction, ensuring compliance with design requirements and standards.
- Implemented comprehensive quality control methods throughout the project to reduce construction faults.
- Worked with multidisciplinary teams to achieve the seamless integration of architectural, structural, and MEP systems.
- Inspected contractor and subcontractor work to ensure quality and compliance with building codes.

2021

JANUARY-
JULY

ARCHITECTURAL EMPLOYMENT-JUNIOR ARCHITECT/ PROJECT-IN CHARGE

Global V. Builders Co. -Specialized on Commercial andGovernment Buildings

4546 Quintos, Makati, 1135 Metro Manila

- Oversaw the house residential retrofitting process from demolition to completion.
- Assisting with the preparation of comprehensive construction papers to ensure precise design implementation.
- Managed project timelines by coordinating with several contractors and the client while keeping communication channels open.
- Supervised subcontractor work, communicated updates, and handled construction administration and value engineering procedures.
- Helped design high-quality 3D models and innovative software tools for fast drafting. Increasing project visibility for clients and team members.

2019

JULY

ARCHITECTURAL EMPLOYMENT-JUNIOR ARCHITECT

WYC Arkitekture and Design-Specialized on Residential,Commercial to high rise projects.

Unit 3401-F Atlanta Centre Building, 31 Annapolis Street, San Juan City

- Completed 13 projects (solo and collaborative) and contributed to successful architectural projects through unique design concepts.
- Actively participated in client meetings, providing design ideas and responding to criticism.
- Conducted regular site visits to monitor building progress and ensure design standards were followed.
- Worked with colleagues, principal architects, and engineers to ensure timely project completion and client satisfaction.
- Met deadlines consistently while managing numerous projects at once using good time management abilities.
- Contributed to the development of high-quality 3D models and innovative software tools for efficient drafting. Increasing project visibility for clients and team members.

2018

JULY

ARCHITECTURAL INTERNSHIP- 3 MONTHS

CJ Rivera II + Architects- Specialized on Residential Projects.

- Gained hands-on experience with several software packages, improving competency and broadening technical skill set.
- Assisting staff members with their daily responsibilities, lowering workload and allowing for more emphasis on higher-priority jobs.
- Participated in client meetings, effectively presenting design concepts and responding to comments.

AFFILIATIONS

2023-2024

PRESENT

UNITED ARCHITECTS OF THE PHILIPPINES-MANILA CENTRUM CHAPTER

Member

227 Banawe St, Quezon City,

2023

JUNE

ARCHITECTURAL LICENSURE EXAM

Registered and Licensed Architect
Professional Regulation Commission

2014-2019

EDUCATIONAL ATTAINMENT

BACHELOR OF SCIENCE IN ARCHITECTURE GRADUATE

FAR EASTERN UNIVERSITY- Institute of Architecture and fine arts
Morayta, Manila- Tertiary level

2010-2014

1ST YEAR-4TH YEAR HIGH SCHOOL

Arellano University Plaridel Campus
Mandaluyong City- Secondary level