



Cristina Marie F. Sta. Ana

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Objective:

A job that provides opportunity to learn, progress and contribute to the organization. A teamwork-oriented environment in a company that empowers employees to create and take initiatives. A job that my skills are utilized to the maximum and allows me to grow within the organization.

Educational Background

- Tertiary** : **Polytechnic University of the Philippines (PUP)**
Bachelor of Science in Human Resource Development Management
(Under Grad/2nd yr)
- Secondary** : **San Geronimo Emiliani School of Sta. Rosa**
City of Sta. Rosa, Laguna
March 30 2011
- Primary** : **Colegio de Lima Sta. Rosa Laguna**
City of Sta. Rosa, Laguna

Proficiency : In-depth In Ms Office and Microsoft Excel

Work Experienced

IT March 2023 up to Present

IT Service desk

Atos Inc

-assist residential customer with basic on technical

March 2018 up to Aug 2022

Technical Team leader

Infocom Inc

-assist residential customer with basic on technical and other services.

- To develop and evaluate project plans and activities

Jan 27 2017 -2018

Customer Service Representative

Infocom Inc.

-assist residential customer with basic on products and other services.

March 09, 2015- May 2017

Network Support Associate

Curo Teknika Inc

August 2014- November 2014

Sales Representative

Sunnies Inc

Sm Sta.Rosa Laguna

September 2013- March 2014

Checker

Sm Department Store

August 2012 – August 2013

Cashier

Mcdonalds

Sm Sta.rosa

Character References

Glenn Austriaco
0919 089 5578
Operation Manager
Infocom INC.

I do hereby certify that the above information are true and correct to the best of my knowledge.



Cristina Marie F. Sta. Ana

