

# ACE OBENZA

Cebu, Philippines | acetoyobenza@gmail.com

## Professional Summary

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To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

## Work History

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### Barangay Councilor

December 2023 - Current

*Barangay Montealegre, San Francisco, Cebu, Philippines 6050*

- Responsible for maintaining resident records, disseminating information, ensuring community safety, and supporting government programs and services.
- Drafted legislation and amendments, wrote government policies and established budgets.
- Elected officials who assist the Barangay Chairperson in governing and making decisions for the barangay.

### Sangguniang Kabataan Chairperson

July 2018 - November 2023

*Barangay Montealegre, San Francisco, Cebu, Philippines 6050*

- Represent the interests of the youth in the barangay, legislate, initiate and oversee youth-related projects, and advocate for policies and programs that improve the well being and prospects of young people in our community.
- Implement policies, programs, and projects within my jurisdiction in coordination with the Sangguniang Barangay.
- Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

### Stockman/Stockperson

June 2017 - January 2018

*Our Home SM City Cebu, North Reclamation Area, Cebu City, Philippines 6000*

- Prepared merchandise for transfer to shelves by removing packaging materials and applying identifying codes, such as price, or inventory control numbers.
- Evaluated incoming shipments for quality issues and processed unacceptable materials for return.
- Helped customers locate desired items and transfer oversized items to vehicles. Kept documentation and records accurate and up-to-date with latest data to prevent errors in processing or delivery.
- Maintained safety procedures and practices.

## Skills

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- Great organizational and time management abilities.
- Ability to lift heavy equipment.
- Customer Service Oriented.
- Knowledge of following instructions and learn new techniques.
- Capable of learning and adapting to new challenges.
- Decision-making and being able to cope with stressful situations.
- Capable of handling responsibilities with minimum supervision.
- Knowledge of using tools for minor repair.
- Computer Literate: MS Office
- Critical thinking and creative problem solving.
- Professional and friendly with the ability to resolve issues quickly.
- Excellent hand-eye coordination.

## Education

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College Level, Bachelor of Science in Custom Administration, University of Cebu - Main Campus, Sanciango St., Cebu City, Philippines 6000