

MARIA CHELO DENZO CABUSAO

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CAREER OBJECTIVES

To secure a challenging position in an organization where my extensive practical experience in life will be fully utilized towards advancement and develop my knowledge and attitude professionally and will continue to learn and develop my skills fully.

PERSONAL DATA

Age : 40 years old
Sex : Female
Civil Status : Married
Birth date : April 5, 1984
Birthplace : San Francisco, Surigao del Norte
Religion : Roman Catholic
Weight : 58 kg.
Height : 5'4"

EDUCATIONAL BACKGROUND

- **MASTERS DEGREE**

MASTERS OF PUBLIC ADMINISTRATION
Lake Lanao College Incorporated
2023

MASTERS OF ARTS IN EDUCATION major in English
-Complete Academic Requirements/CAR
Surigao del Norte State University – City Campus
Surigao City
December 2022- On going

- **TERTIARY LEVEL**

Degree: Bachelor of Secondary Education
Major in English
School: Surigao State College of Technology- Malimono Campus
Malimono, Surigao del Norte
Year Graduated: 2007

- **SECONDARY LEVEL**

School: Balite National High School
Balite, San Francisco, Surigao del Norte
Year Graduated: 2001

- **ELEMENTARY LEVEL**

School: Amontay Elementary School
Amontay San Francisco, Surigao del Norte
Year Graduated: 1997

SKILLS

- Hardworking and completely determined to work
- Can work well with people
- Ability to work under pressure
- Willing to learn and to be trained
- Flexible and tolerant in any area of assignment
- Can work with confidence and adaptable to any changes
- Knowledge on basic computer applications which includes MS office and Internet,
- Self-driven and have a passion to learn

ON- THE – JOB TRAINING

- Practice Teaching (two months) – Malimono National High School
February – March 2007
- 5th Regional Student Teachers’ Congress
Balanghai Hotel, Butuan City
November 27-29, 2006

TRAINING PROGRAMS

(Seminars/Conference/Workshop/Short Courses)

- **Teaching English as a Foreign Language**
TEFL Certificate of Completion
TEFL Professional Development Institute
120 hour TEFL Certification with a grade of High Distinction
- **Personal and Professional Development Webinar**
Surigao State College of Technology
April 20-29, 2022

- **Gender Sensitivity Seminar**
Surigao State College of Technology Malimono Campus
Malimono, Surigao del Norte
March 17, 2021
- **Creating Interactive Presentation using MS Power point**
HABI Web Technologies
Online Training
July 14 – 16, 2020
- **Operation and Maintenance Training on Financial Management for Income Generating Projects**
DSWD Kalahi CIDSS – NCDDP
June 6, 2017
- **Organizational Development Management**
DSWD, Kalahi CIDSS – NCDDP
July 2, 2016
- **Language Symposium of Linguistic Landscape as Pedagogical Resource for Teaching and Learning**
Academic Center, SSCT- Surigao City
- **Lecturer in Seminar Workshop on Teaching Strategies of Communication Arts**
SSCT Malimono Campus
March 2007

WORK EXPERIENCE

- **SURIGAO DEL NORTE STATE UNIVERSITY- Malimono Campus**
HR Staff/Admin Office
August 2, 2019 – present
- **Part time ONLINE TEACHER TO CHINESE & KOREAN STUDENTS**
Talking ABC
2019 to present

- **DSWD Kalahi CIDSS- NCDDP**
Municipal Empowerment Facilitator
San Francisco, Surigao del Norte
July 2016 – July 2017

- **NUGA BEST PHILIPPINES Korean Campany**
Lecturer (Sansaengnym)/Data Encoder/Office Staff
Surigao/Butuan Branch
June 2014- July 2017

- **Pre-School Teacher**
Amontay Elementary School
2009