



# GONJORAN, CRISTINE DONCILLO

## AUTOCAD SPECIALIST

#926 SAN JOSE ST. BRGY. MAUWAY, MANDALUYONG CITY  
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To develop and enhance my skills and talent, to be more competitive in this industry and to obtain a permanent position that will help me grow professionally and holistically that could surely help me and most especially the company.

### **SKILLS**

- AutoCAD 2D, 3D and Sketch Up
- Structural, Architectural, Electrical Plans
- MS Office - Word, Excel and PowerPoint
- Post Tensioning shop drawings, rock anchoring and technical details
- Detail oriented and willing to learn

### **WORK EXPERIENCE**

OCTOBER 2015 – PRESENT

#### **AUTOCADD SPECIALIST, PRESCON PHILIPPINES INC.**

- ❖ Responsible in preparing detailed post tension shop drawings/ fabrication drawings, rock anchoring, external post tension and retrofitting.
- ❖ Responsible in organizing and updates in storing all drawing e-files and documents for future use
- ❖ Responsible in preparing As-Built drawings from printing to book binding /hardbound as a requirement for the project's completion.
- ❖ Coordinate to Supervisor, Estimators (QS) and Engineers for a job implementation and attend weekly meeting for projects updates and brainstorming and time to time visit on project sites.

Projects handled:

- SM Sta. Rosa 2 – Yulo
- SM City Laoag
- SM City Bicutan Bldg. C
- SM Telabastagan
- SM North BPO – Tower 1-5
- SM Fairview Expansion
- SM MOA Aneex II and Pahse 6-7
- SM Megamall Tower
- Malolos Clark Railway Project
- Victoria Arts and Theater Tower
- The Rise – Makati
- And others....

APRIL 2012 – MAY 2015

#### **CADD OFFICER, RUEL B. RAMIREZ & ASSOCIATES**

- ❖ Responsible in preparing detailed structural plans and drawings.
- ❖ In-charge of on-site data gathering needed for structural investigation such as the As-built of Architectural and Structural plans, rebar scanning of beams and columns, etc.
- ❖ Assist on preparing documents needed for building and construction permits.

Projects handled:

- De La Salle Zobel School, Alabang Campus - Structural Assesment and Retrofitting
- P.Gonzales Memorial Hospital, Marikina City - Structural Assesment
- 96 Units Thunderbird project, Binangonan Rizal - Electrical Layout and Design
- VGP Center Bldg., Makati City – Structural Assesment and Retrofitting
- ETSI Towers and others...

JUNE 2011 – JANUARY 2012

**DRAFTSMAN (OJT), R AND A ELECTRICAL SERVICES.**

- ❖ In-charge in preparing Electrical drafting of Electrical Design and Layout manually and CADD from plotting to blueprint.
- ❖ Assist in office daily transactions and client queries

## **EDUCATION**

📅 APRIL 2012

- **BACHELOR OF TECHNOLOGY MAJOR IN ARCHITECTURAL DRAFTING**
- SORSOGON STATE UNIVERSITY
- Sorsogon City – Main Campus

📅 DECEMBER 2012

- **AUTOCAD 2012 WITH RENDERING**
- MICROCAD TECHNOLOGIES INC.
- SM North Edsa-Annex Branch
- Quezon City

📅 MARCH 2008

- **CABUCGAYAN NATIONAL SCHOOL OF ARTS AND TRADES**
- Libertad Cabucgayan, Biliran

📅 MARCH 2004

- **LOOC ELEMENTARY SCHOOL**
- Looc Cabucgayan, Biliran

## **LANGUAGE**

- English / Tagalog / Bicol / Bisaya

## **REFERENCES**

- **Ms. Katheen B. Velasco**  
HR Manager – Wellness Pro Inc.  
09616922459
- **Engr. Michael M. Lunaria**  
Structural Designer – E.C.Cruz  
Corporation  
09193990494
- **Engr. Rafael A. Cruz**  
PSC Head – Prescon Philippines,  
Inc.  
09985830289
- **Mr. Jim A. Misal**  
AutoCAD Supervisor – Prescon  
Philippines, Inc.  
09985830241

I hereby certify that all the information above is true and correct based on my knowledge, skills and abilities.