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CAREER SUMMARY

Experienced and reliable Site Architect with 8 years of success developing and executing strategic plans for 5-star hotel, high rise condominium, malls and Grand Ayala premier projects in construction industry. Skilled in supervising of manpower, schedule forecasting, project coordination, cost estimating and time management. A team player and always willing to learn.

SKILLS AND QUALIFICATIONS

- Instructive inspection guidelines and acceptance criteria to standardize the handover procedure
- Guide project team on first inspection acceptance and on early detection of punchlist
- Assure the project under handover stage will meet the target zero punchlist by approved design, specifications and methodology.
- Providing world class service through safety and Quality adherence, timeliness and cost efficiency
- Close-out of punchlist and NCR
- Organized meeting and walkthrough inspection
- Compilation of handover, turn over documents and warranty documents
- Compilation of OIM (Operation instruction manual) and PFT & FPT
- Documentation of progress report COP and site instruction
- Weekly Reporting of balance of work and progress (Project close-out)
- Supervising man power progress and quality check of workmanship
- Making methodology statement (MS)
- Meeting with client/subcon/designer and owner update and recon concern
- Conduct internal and external punchlist
- Inspection of Materials delivery in good condition
- Façade inspection (exterior sealant, preparation of final paint, Cleaning of window)
- AMMA.501 Water leak test inspection and witness
- Waterproofing leak test inspection and witness
- Leading QRT Team for Rectification of punchlist
- Above ceiling inspection and close-out punchlist
- Preparing RFA and RFI documents for physical sample materials
- Forecast of timeline schedule prior for compilation of activity
- Making damage and incident Report
- Monitoring of WAP/WIR
- Conduct of PATOQ
- Conduct inspection (floodtest, flow-test, hollow checking, architectural fit-out inspection)
- Cost estimating and review of BOQ
- Secure the zero punchlist in site
- Demolition activity (Renovation)
- Fabrication visit prior for quality check and acceptance
- Making of WAO (work authorization order)
- Excellence in MSWord, MS Exel, PPT and Procore application prior for documentation
- Ensuring workers to work in a safe operation environment and protocols
- With Driver license

WORK HISTORY

(Field Architect II/QAQC Architect II) – Prime Residential Condominium-Garden Tower Makati and Greenbelt Mall (AyalaLand Premier)

Makati Development Corporation (ISO 9001:2015 for Quality Management System), (ISO 14001:2015 for environmental Management System), (ISO 45001:2018 for occupational Health and Safety Management System) – February 2021- Present
MDC Center Radian Street, Arca South Estate Western Bicutan, Taguig City 1630

- Supervising and guide team of fit-out (architectural Fit-out team, landscape team, MEPFS team) in working efficiently adhering to hit the target commitment timeline schedule with a world class quality finish.
- Implemented quality and monitoring of progressive activity within safety standards
- Total turnover of master planned as a 9,010 sqm with 340 Residential uplifting client satisfaction and meeting the expectation.

(QAQC Architect Inspector) – SEDA 4-star Hotel in BGC Makati (AyalaLand Hotels and Resort Corporation AHRC)

CKI Builders- #7 Maginhawa ST.UP Village, Diliman, Quezon City – June 2020- Jan 2021

- Assist Operations team to close remaining open punchlist
- Preparing of documents for additional claims prior for billing
- Leading team for warranty service upon handover and discuss the scope of warranty
- Total turnover of master planned as a 108 sqm with 521 Rooms uplifting client satisfaction and meeting the expectation.

(QAQC Architect Inspector)- The Rise Makati 5-star High-Rise Residential (59th storeys high) amenities and Mall (Shangrila Properties)

Crimson Group Inc. –First Lucky Place Annex,2259 Don, Chino Roces Ave,Extension, Makati,1231 Metro manila – June 2018 – April 2019

- Handling QRT for close-out punchlist and acceptance of Units
- Inspection of OSM items and monitoring progress of inst. And Balances
- Monitoring inspection of Quality for two consecutive towers
- Total Handover of 1,015 Apartment Rooms uplifting client satisfaction and meeting the expectation.

(QAQC Architect)- Okada Manila 5-star Hotel (Okada Group)

RS Carson Gen. Construction Corporation- Industrial Estate, Franco Drive,Manalac Ave, Taguig , Metro Manila -May 2017-June 2018

- Conduct and scheduling Inspection prior for acceptance and close-out punchlist
- Night shift supervising manpower to meet timeline schedule
- Leading QRT team for punchlist close-out
- Turnover Indoor beach club, 12 Jacuzzi, 2 Grand Stairs, Pool Bar, Cabana bar, toilets.

Training and Seminar

Mandatory Eight-Hour Safety & Health Awareness Training	April 14,2023
Construction Project Management	April 7, 2024
Construction Project cost control & Management	April 25,2024
Construction Resource planning & Management	April 19 2024
Construction Project Quality assurance & Control Management	June 21,2024
<u>Bachelor of Science Major in Architecture</u>	
Manuel L Quezon University School, No. 804 EDSA Diliman Quezon City	March 2019
<i>Canadian Equivalency- Bachelor Degree (Four Years) WES Ref#: 5250145IMM</i>	March 2022

