



MARIA C. JAVINES

Graphic Designer

OBJECTIVE

To further my career with the growth-oriented firm that will allow me to utilize my knowledge in graphic design and other fields.

PROFILE

Senior Graphic Design with 15+ years of experience in the management of the complete design process, from conceptualization to delivery.

Expert at interdepartmental coordination and communication.

Skilled with Adobe Creative Suite (Illustrator, Photoshop, InDesign) Microsoft Office and XLS

EDUCATION

FEATI University
Sta. Cruz, Manila, S.Y. 1987-1991
Bachelor of Fine Arts in Advertising

TESDA
Print Production / Publishing
(May 2009)

CONTACT

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PROFESSIONAL EXPERIENCE

June 2021 - Present
Datamatics Global Services, Ltd.
Hanston Square Bldg., Pasig, Metro Manila

Executive Graphic Designer (WFH)

Remove backgrounds from the images in a detailed manner, enhance if necessary. Convert all images to jpeg and make sure all the requirements were met.

April 2012 - April 2020
ASIA AMERICA'S BUSINESS PROCESSES, INC.
Unit 205, V & S Bldg., Armal Realty Dev't Corp., 288 C.
Raymundo, Maybunga, Pasig city

Senior Graphic Designer / Creative Supervisor

Lead in the design, development and conceptualization, layout, and production communication. Delegate tasks to the members of the design team and provide counsel on all aspects of the project. Supervise the assessment of all graphic materials in order to ensure the quality in the book design. Motivate and communicate with staff while under pressure and make a daily report about the status and progress of projects.

February 2010 - May 2010
AQUARIUS LIMITED
143/10 Ung Van Khiem St., Aquarius Plaza Ward 25,
Binh Thanh District, HCMC, Vietnam

Graphic Designer / Final Artist (Project Base)

Developed numerous marketing programs (logos, annual reports, newsletters, infographics) and guaranteed that they exceeded the expectations of our clients. Managed up to 3 projects or tasks at a given time while under pressure to meet weekly deadlines. Prepared finalized design materials for print production and work with the production team to check the project with the printer.

June 2009 - February 2010
PRIMEX PRINTERS INCORPORATED
Alberto 1 Bldg., Halcon St., Mandaluyong City

Graphic Artist

Enhance and manipulate photos for printing. Prepare all the materials for printing and make sure all the requirements were met. Design brochures and call card for various clients.