



# Janella Patrizia Reyes, CPA

## Finance Services Sr. Analyst

A hardworking individual looking to work in an organization that allow me to expand my skills and knowledge while working towards achieving the organizational goals.

## Contact

### Phone

+639688865978

### Email

janellareyes2023@gmail.com

### Address

Darasa, Tanauan City, Batangas  
Philippines, 4232

## Education

2018  
**Bachelor of Science in Accountancy**  
La Consolacion College - Tanauan  
Batangas

Graduated Cum Laude

## Skills

- IFRS 16 - Lease Accounting - Lessee
- Oracle - Netsuite
- Blackline - Accounting System
- Proficient in MS Office
- Financial Analytics and Balance Reconciliations
- Has knowledge in Power BI and Caseware
- Macro Automation

## Language

English

Filipino

## Experience

### 2020 - present

QBE Group Shared Services - BGC Taguig City

#### Finance Services Sr. Analyst

- Responsible for the general accounting and financial reporting of QBE Group Services PTY LTD (QGS).
- Prepares daily bank reconciliation and adhoc/monthly accrual hedge.
- Monitors invoices posted by Accounts Payable Team to include in the monthly intercompany transactions.
- Prepares and/or reviews relevant monthly journals via Oracle web ADI.
- Monitors and reconciles monthly Intercompany accounts (both BS and PL).
- Prepares post month-end reports such as Blackline Reconciliation, HFM Oracle and other workings for management information pack.
- Provides audit requirements during interim and year-end financial audit.
- Assist in the preparation of various tax deliverables (i.e. Review of Nominals, Australian Local File, Hyperion Tax Pack, ITR)
- Assist in the preparation of financial statements.
- Review of the monthly/quarterly updates on leases across all divisions of QBE (Asia, ANZO, UK and North America prepared by the Finance Analysts.
- Perform such other accounting related functions that may be assigned from time to time.

### 2018-2020

PWC AC Manila - Ortigas, Pasig City

#### Audit Associate

- Provided offshore support to territories of PwC audit firms in Australia, New Zealand, Hongkong, Singapore and United States.
- Performed general assurance audit services assigned by the engagement teams such as Financial Statement reviews, Test of Details, IT Generated and Manual Controls Testing. Analytics Assistance and other audit procedures.
- Supervised and monitored 2-4 staffs, mostly new hires and ensuring that they adhere to the company's performance metrics and policies.

### 2018-present

La Consolacion College - Tanauan Batangas

#### Accounting Professor

- Intermediate Accounting 1 and 2 (Financial Accounting)
- Advance Financial Accounting (Business Combination and Consolidation)

## Reference

### Elsa Mangyao

Team Leader, QBE GSSC

Phone: +639266528052

Email: elsa.mangyao@qbe.com

### Lawrence Zyril Lizardo

Program Chair, LCC-Tanauan

Phone: +639778025814

Email: lzdliardocpa@gmail.com