

AGNES REMEDIOS REYES



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PROFILE

I am a Licensed Financial Advisor and Assistant Unit Manager with 4 years experience in the insurance and sales industry. I also have 14 years experience in the banking and financial services industries performing financial reporting, project management and operations management.

SKILLS

- Financial Planning
- Financial Analysis and Reporting
- Project Management
- Communication
- Sales and Recruitment
- Team Management

EXPERIENCE

LICENSED FINANCIAL ADVISOR AND ASSISTANT UNIT MANAGER

Pru Life UK

2019 - Present

- Provides financial planning to clients and works with clients to achieve financial goals and needs
- Manages a team of financial advisors and collaborates with the Unit Manager in driving team initiatives and strategies
- Handles the recruitment activities in the team including sourcing, interviews and recruitment plans

ASSISTANT VICE PRESIDENT FINANCIAL REPORTING

Deutsche Bank Group - Deutsche Knowledge Services

2007 - 2019

- Managed the day to day operations of the APAC Financial Reporting Team that performed ledger control processes and automations
- Supported the Operations Manager in implementation and execution of projects and initiatives and lead process improvement projects in the team
- Managed development plans of direct reports through talent reviews, performance management, coaching and mentoring

EDUCATION

BACHELOR OF SCIENCE IN COMMERCE MAJOR IN INTERNATIONAL BUSINESS AND ECONOMICS

Assumption College, San Lorenzo
2000-2004

ELEMENTARY AND HIGH SCHOOL

St. Scholastica's Academy, Bacolod
1990-2000

CHARACTER REFERENCES

Available upon request

EXPERIENCE

SETTLEMENT STAFF - CONSUMER BANKING OPERATIONS

Standard Chartered Bank

2005 - 2007

- Prepared daily merchant settlement entries and daily Visa and Mastercard funding entries
- Attended to merchant queries and processed adjusting entries including investigation of outstanding balances
- Updated daily reports for Credit Cards and Personal Loans

ACCOUNTS RECEIVABLE ANALYST

Accenture

2004 - 2005

- Reconciled payments of clients including research of aging balances, preparation of adjustment entries and statement of accounts
- Communicated with US clients' service staff to resolve issues and discrepancies regarding account receivables reconciliation and participated in production calls with US onshore counterparts
- Prepared and updated the daily consolidated production and aging report for the team