

Joanne Casinao

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Toronto, Ontario

PROFESSIONAL SUMMARY

Proficient Civil Engineer with more than 4 years of experience driving projects to completion. Skilled in supervising and overseeing the construction and maintenance of the building projects and ensuring they are completed on schedule, within budget, and according to specifications. Possesses strong problem-solving skills and a solid understanding of engineering principles and regulations.

WORK EXPERIENCE



Civil Site Engineer

May 2021 - Jan 2023

Grand Apex Construction Corporation - Cainta, Philippines

- Interpreted, reviewed, and approved survey and civil design work.
- Ensured construction plans meet guidelines and specifications of building codes and other regulations.
- Established and monitored construction work schedules using MS Project and Gantt Chart.
- Prepared contract documents and reviewed and evaluated tenders for construction projects.
- Ensured that civil engineering projects are completed on time and within budget.
- Documenting processes and presenting project progress updates to senior managers and clients.
- Conducting inspections with the consultants to ensure the quality of the project and compliance with the standard drawings and specifications prior to concreting and other construction works.
- Performed quality control procedures on materials.
- Identified and resolved technical issues and design conflicts to minimize project delays and maintain tight schedules.
- Supervised activities of subcontractors.

Civil Engineer

Jan 2018 - Mar 2020

CSL Construction Corporation - Pasig, Philippines

- Reviewed the project design drawings and specifications in Blueprint and AutoCAD to determine assigned scope of work.
- Prepared estimates of probable costs of materials, labor and subcontracts for construction projects based on contract bids, quotations, schematic drawings, and specifications.
- Monitored progress of projects and budgets.
- Oversaw all project stages from preliminary layouts to final engineering designs.
- Performed cost estimations and preparing project budgets.



- Established and implemented construction schedules, methods, equipment, and labor requirements, using Gantt charts and MS Project.
- Controlled engineering activities to maintain work standards, adhere to timelines and meet quality assurance.
- Monitored execution of contract work for compliance with design plans and specifications.
- Conducted on-site investigations and analyzed data.
- Provided technical advice and resolved creatively any emerging problems/deficiencies onsite.
- Oversaw construction engineering processes.
- Attended the weekly progress report with the construction team to tackle some problems on site and how to resolve it.
- Provided technical advice and solving problems on site.
- Reviewed and approved of the percentage of work progress billing for subcontractors.

EDUCATION

Professional Development

Currently enrolled in Post-Graduate Certificate in Construction Project Management at Centennial College, Morningside Campus.

Bachelor of Science in Civil Engineering

Jun 2012 - Jun 2017

Pangasinan State University- Urdaneta, Philippines

SKILLS

- Proficiency in MS Word, Excel, PowerPoint, and MS Project.
- Excellent drafting skills.
- Excellent attention to detail and accuracy required.
- Commitment to ongoing professional and personal growth; willingness to learn and develop new skills.
- Strong verbal and written communication, organization, and interpersonal skills.
- Ability to work both independently with little supervision and in a team environment.
- In-depth knowledge of civil engineering and construction specifications, standards, and codes.
- Supervision skills, project management, decision-making, and problem-solving skills.
- Superb mathematical, time-management, and organizational abilities.
- Excellent knowledge of design and visualizations software such as AutoCAD, Civil 3D and Sketchup or similar.
- Cost Estimation
- Blueprint interpretation

PROFESSIONAL CREDENTIALS



Registered Civil Engineer- Philippines, 2017 (Professional Regulation Commission)