



GLADYS GRACE E. MISLANG

Branch Personnel

Adept in making key decisions and working with other professionals to achieve goals and solve problems. Experienced in managing employee and community programs, and dedicated to successfully directing business operations. To secure a position in a company that inculcates professional growth and provides rewarding career experience while allowing me to utilize my knowledge and skills.

+63-985-1273205

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Brgy Matalava Lingayen,
Pangasinan 2401

EDUCATION

Master in Bus. Administration
University of Pangasinan Phinma
2022-2023

B. S. Accountancy
University of Luzon
2000-2004

SKILLS

Customer Service
Communication
Sales and Cross-Selling
Financial Literacy
Teamwork
Flexibility
Adaptability
Problem-Solving

Experience

Jan 2020- Present

PJ Lhuiller | Cebuana Lhuillier Lingayen Branch Branch Head (Appraiser)

Oversees the operations of a branch. Responsible in managing resources and staff, developing and attaining sales goals, delivering customer service, and growing the location's revenues. Executes the strategies formulated with the Area Head to meet the set branch targets.

2017 - 2019

PJ Lhuiller | Cebuana Lhuillier Dagupan 5 Branch Vault Custodian

Monitoring the movement of items in and out of the vault. Ensuring the safety of all items in the vault such as cash, jewelries. Conduct physical inventory of all pawned items and prepare the list of all jewelries to be auctioned.

2014 - 2017

PJ Lhuiller | Cebuana Lhuillier Lingayen Cluster Reliever Cashier

Attends the duties of a regular branch cashier during their absence. Includes processing transactions, handling cash, cross-selling products, and ensuring accuracy in financial transactions. Also responsible for maintaining a clean and organized workspace, addressing client inquiries, and adhering to company policies and procedures.

Seminars/Trainings Attended

- Basic Occupational Safety and Health Seminar Safety Officer 1 | August 9, 2022
- Diamond Appraising Workshop, Antipolo City | July 26-29, 2022
- Money Laundering and Terrorist Financing Prevention Program and Consume Fraud Training, Cebuana Lhuillier Academy | March 23, 2022
- Enhanced Client Service Workshop, Cebuana Lhuillier Academy | March 09, 2022
- Basic Fraud Awareness Training, Cebuana Lhuillier Academy | May 18, 2021
- Data Privacy Awareness, Cebuana Lhuillier Academy | August 26, 2021

Reference

Jeremias Ulanday
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