

# Clair Mipalar Soliva

Position Applying For:  
**Site Mechanical Engineer**

**Bachelor's Degree in Mechanical Engineering**  
Nueva Ecija University of Science and Technology  
**Registered Mechanical Engineer**  
Professional Regulations Commission  
**Registered Master Plumber**  
Professional Regulations Commission



[clair\\_soliva54@yahoo.com](mailto:clair_soliva54@yahoo.com)

+974-66321247

Madinat Khalifa South,  
Doha Qatar

<https://www.linkedin.com/in/clair-soliva-53675b34/>



I am a highly motivated Mechanical Engineering professional with a verifiable record of experience spanning over 20 years, and I aim to work as a Maintenance Engineer in an organization where I can fully utilize my acquired skills and experience for mutual growth.

## SKILLS

- Flexible, open-minded; always seek opportunities for learning and career advancement.
- Well-disciplined with proven ability to manage multiple assignments, efficiently under extreme pressure while meeting tight deadline schedules
- Efficient in time management and capable of multitasking.
- Good in written and verbal communication skills.
- Good organization and time-management.
- Knowledgeable in AutoCAD and Microsoft Office applications i.e. Word, Excel, and Power Point
- Knowledge in HVAC Equipment and its components.
- Knowledge in Plumbing and Sanitary System.
- Knowledge in Maintenance and repair equipment.

## WORK EXPERIENCE

Nov.2022 – Present

### Site Engineer

#### Company: Al Jaber and Partners for Construction & Energy Projects W.L.L.

- Managed group of Sub-contractors and Foreman of different fields such as Civil works, Electrical works, Mechanical works and Heavy/Light equipments with a manpower around 120 persons in total.
- Installations and supervisions of Civil works of Substations & Trench Excavations, Storm water Networks, Foul Sewer Network, Potable Water Networks, Treated Sewer Effluents.
- Arranged and Deployment of heavy equipments for the needed area.
- Coordination to other Site Engineers, Surveyors, Design department, QAQC department and Safety Department for any Site issues.
- Coordinates with Consultants in timely manner during work inspections.
- Insure that the Safety regulations are implemented in every working areas.
- Checking updated technical designs and drawings for accuracy and to ensure that they are followed correctly.
- Preparing daily, weekly and monthly report.
- Directly report to Construction manager.

Aug. 2020 – Nov.2022

**CP10C2-Landscape Works  
Lusail Project  
Doha Qatar**

**DS140-Roads and Infrastructure Project  
Semaisma Package 2  
Doha Qatar**

### **QA/QC Engineer**

**Company: Al Jaber and Partners for Construction & Energy Projects W.L.L.**

- Revising all Method Statements, Inspection Test and Plan (ITP), Material Inspection Request and Inspection requests (Rejected and Approved with Comments) to achieved the Approved status prior to hand-over the Project. **(Lusail Project)**
- Preparing Method Statements for Mechanical, Electrical, Civil and Architectural trade.
- Preparing Inspection Test and Plan Mechanical, Electrical, Civil and Architectural trade.
- Preparing Material Approval Submittals Mechanical, Electrical, Civil and Architectural trade.
- Preparing Inspection Request prior to Client and Authority approval.
- Site Inspections with Kahramaa (Potable water Network)
- Preparing Material Inspection Request.
- Material Inspections with the Client.
- Preparing and submitting Material Test report prior to Client approval.
- Direct reporting to QA/QC Manager.

Sept 2016 – August 2020

**Four Seasons Hotel  
Renovation, Doha  
Qatar**

**Doha Metro Greenline  
Underground  
Package 2  
Doha Qatar**

### **QA/QC Mechanical Engineer**

**Company: PSC GROUP**

- Preparing Test Packs for Sanitary/Plumbing/Fire Fighting and HVAC System prior to Handing Over
- Attends and conducts Testing and commissioning prior to handing over.
- Conducting Quality Control checks at site and ensure that the works fully comply with approved drawings and specifications
- Raise and coordinate the closure of NCR's in a timely manner
- Ensure that approved Method Statements and Work Instructions are fully followed at site
- Conduct Material Approval Inspections as required with the Customer Representatives
- Ensure effective Readiness at site to support successful Testing & Commissioning
- Liaise with the QA/QC Manager on all Site activities
- Attends and conducts Testing and commissioning prior to handing over.
- Coordinate with other disciplines, vendors and/or sub- contractors to attain conformity with project and Client requirements.

Nov. 2014 – Sep 2016

**Qatar Petroleum  
Project – Doha Qatar**

### **Testing and Commissioning Engineer. (Mechanical)**

**Company: BOUYGUES BATIMENT INTERNATIONAL**

- Preparing Test Packs for Sanitary/Plumbing/Fire Fighting and HVAC System prior to inspections.
- Coordinate to QA/QC team in-charge for gathering attachments (Inspection Reports) used for inspections.
- Coordinate with HSE officer in-charge for implementing site safety procedure.
- Coordinate with Site Engineer in-charge for the system preparations for the scheduled area for commissioning.
- Conducts inspection/testing with designer representative and client prior to handover.
- Reports directly to Commissioning Manager for encountered major problems.
- Prepares accomplishment reports need for weekly meeting.

Aug. 2013 – Aug. 2014

**Q.A. / Q.C. Mechanical Engineer**

**Company: eDragon Power Builder Inc.**

**The Grove by the  
ROCK WELL Project  
(Phase II) - Philippines**

- Conduct site inspection, making sure the vendor's works/installation is complying with the contract drawing and documents.
- Ensure non-conformances are identified, tracked and closed out prior to acceptance of the work.
- Ensure that the mechanical /fire protection/ sanitary/ plumbing plans are in line and coordinated with the other discipline design drawing of the project.
- Coordinate with other disciplines, vendors and/or sub- contractors to attain conformity with project and Client requirements.
- Conduct quality check on material and equipment deliveries, if complying with the specification and approval of the consultant
- Prepare system punch list and coordinate with the subcontractor for re-inspection to verify completion.

Feb. 2012 – Feb. 2013

**MEP Site Coordinator**

**Company: SKY ORYX JOINT VENTURE (TAV-TAISEI)**

**Hamad International  
Airport - Doha, Qatar**

- Managed group of Sub-contractor Engineers handling HVAC System, Sanitary and Plumbing System, Fire Fighting System, Elevator System and Special Systems.
- Review the shop drawings, construction details, product data, material samples, inspection plans, methods statements, delivery schedules to confirm compliance with the requirements of the project.
- Coordinating with relevant site personnel to procedure documented plans, work instructions and method statements for activities before actual implementation
- Guiding the team in the smooth and proper implementation of the system and quality of production/ services including appropriateness of approval for each activity.
- Ensure that proper safety and traffic control procedures are followed.
- Generates and closing snags prior to hand over to Commissioning stage

Feb. 2010 – Dec. 2011

**Q.A. / Q.C. Mechanical Engineer / Maintenance Engineer (Handing Over Stage)**

**Company: eDragon Power Builder Inc.**

**Asian Hospital and  
Medical Center –  
Philippines**

- Conduct site inspection, making sure the vendor's works/installation is complying with the contract drawing and documents.
- Ensure non-conformances are identified, tracked and closed out prior to acceptance of the work.
- Ensure that the mechanical /fire protection/ sanitary/ plumbing plans are in line and coordinated with the other discipline design drawing of the project.
- Coordinate with other disciplines, vendors and/or sub- contractors to attain conformity with project and Client requirements.
- Conduct quality check on material and equipment deliveries, if complying with the specification and approval of the consultant
- Ensure the effective coordination with the client related to inspection, testing activities and documentation.
- Prepare system punch list and coordinate with the subcontractor for re-inspection to verify completion.
- Monitor and update progress reports for MPF works & Attend MEPF and QC coordination meeting.

**The Grove by the  
ROCK WELL (Phase I)**

Sept. 2008 – Oct. 2009

**Q.A. / Q.C. Mechanical Engineer / Maintenance Engineer (Handing Over Stage)**

**Company: Makati Development Corporation- First Balfour Joint Venture**

**St. Luke's Medical  
Center Project -  
Philippines**

- Monitor the implementation of Quality procedures, programs and systems.
- Coordinating with relevant site personnel to procedure documented plans, work instructions and method statements for activities before actual implementation.
- Coordinating with the Materials Engineer on the delivery of materials to ensure all testing documents are available and complied with prior to acceptance.
-

Sept. 2006 – Aug. 2008

**EI-Shaddai Shrine  
Project -Philippines**

**Q.A. / Q.C. MPF Inspector**

**Company: ACRO Industrial Development Construction Corporation**

- Assist in CQC works such as inspection in fabrication and installation base on approved materials.
- Performs monitoring of Plumbing test such as leakTest, Pressure test, duct smoke test and leak test.
- Review all plans and specifications prior to supervision of staking and lay out.

2002 – 2005

**Company: PLATERO  
STONE CRUSHER**

**Crushing Plant Supervisor**

- Supervisions and monitoring of the Plant including Drivers, Operators and Laborers

**SEMINARS, TRAININGS AND CERTIFICATES**

November 14, 2023

November 4, 2023

January 2021

Jan. 11 to Feb. 8 2019

Apr. 5 to May 17 2019

May 24 to June 21

2019

October 4, 2019

Lean Construction Induction and Refresher Workshop

First Aid with CPR Training

Managing Safely (IOSH)

Plumbing Code Standard, General Regulations and Code of Ethics

Plumbing Design, Specifications and Installations

Plumbing Estimate, Obligations and Contracts

Explosion Protection of Mechanical Building Services Utilities

**PERSONAL INFORMATION:**

Gender: Male

Birthday: February 23, 1979

Birthplace: Platero Gen. M. Natividad Nueva Ecija, Philippines

Citizenship: Filipino

I, hereby certify that the above information are true and correct to the best of my knowledge and belief.

**Clair M. Soliva**

Applicant