

ANGIE LEIGH P. CAPINDING

Purok 02, Santo. Domingo, Cabarroguis, Quirino

Email Address: pangieleigh@gmail.com

Mobile #: +639263933438

OBJECTIVE:

Seeking any available position as Civil Engineer, in such a way that I shall apply all my competitive knowledge and skills into practice with regards to efficient works and learning's, sharing my own ideas in order to build sufficient and good workmanships to others and of course willing to give my full time of service and determination in finishing tasks immediately, becoming more professional at any times and as well in enhancing still my personality towards opportunities of growing and learning.

WORK EXPERIENCE:

- **COMPANY:**

LOCAL GOVERNMENT UNIT OF CABARROGUIS

B.CUALO BLVD., ZAMORA, CABARROGUIS, QUIRINO
Municipal Planning and Development Coordinator Office
December 2018-September 2022

POSITION:

DRAFTSMAN III

- Prepare and review rough sketches along with Engineering Office,
- Design diagram, maps, and lay outs to illustrate workflow of any proposed structural projects,
- Review and endorse final design in accordance with approved plans and engineering standards to approving authority,
- Assist in the review and approval of the Annual Investment Plan by the Municipal Development Council,
- Assist in the Project Monitoring Council in the conduct of Project monitoring and evaluation activities,
- Prepare Project Monitoring Report; and
- Performs other task related to engineering and planning works.

- **COMPANY:**

LOCAL GOVERNMENT UNIT OF CABARROGUIS

B.CUALO BLVD., ZAMORA, CABARROGUIS, QUIRINO
Municipal Engineering Office
December 2015-December 2018

POSITION:

ENGINEERING ASSISTANT

- Prepare plans and program of works
- Assist in processing of Building Permit and Zoning application for newly constructed buildings
- Supervise in the implementation of on-going infrastructure projects
- Performs other task related to engineering works.

EDUCATIONAL BACKGROUND:

College: SAINT MARY'S UNIVERSITY

Bachelor of Science in Civil Engineering

Graduated: October 17, 2015

Bayombong, Nueva Vizcaya

CIVIL ENGINEERING LICENSURE EXAMINATION

Passed - November 11, 2017

Baguio City

TRAININGS/SEMINARS ATTENDED:

- **WORKSHOP ON PROCUREMENT ADMINISTRATIVE MATTERS: REMEDIAL MEASURES**
MARCH 16-18, 2022, HOLIDAY PLAZA HOTEL, CEBU, CEBU CITY
- **TRAINING ON THE FUNDAMENTAL OPERATIONS ON THE USE OF GIS FOR MDRMC'S**
OCTOBER 1-5, 2018, PUNTA AMELITA RESORT, CORDON, ISABELA
- **TRAINING-WORKSHOP ON UNDERSTANDING RISK EXPOSURE MAPS**
JUNE 27, 2018, DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES, MUNICIPAL HALL, CABARROGUIS, QUIRINO
- **IN-HOUSE TRAINING-WORKSHOP ON THE PREPARATION OF DETAILED ENGINEERING DESIGN (DED) FOR WATER PROJECTS UNDER LOCALLY-FUNDED PROGRAM**
MAY 2-4, 2018, 3K HOTEL, SANTIAGO CITY, ISABELA

KNOWLEDGE/SKILLS:

- Easily adapts with the environment
- Very willing to learn
- Can deal with different types of people
- Able to learn quickly
- Knowledgeable in various clerical and paper works
- Proficient in AutoCAD, SKETCH-UP, MS Offices
- Able to drive vehicle

REFERENCES:

- **JOANNE E. NAZARENO**
Administrative Aide
Municipal Engineering Office-LGU Cabarroguis
+639556641616
- **LEONILA D. AURE**
Supervisor
Municipal Planning Office-LGU Cabarroguis
+639973382555

I hereby pledge to stand on what is documented above to the best of my knowledge.


ANGIE LEIGH P. CAPINDING
Applicant