

**MARJORIE Q. ABAYA-BUÑAG**

Cluster 5 Unit 4F Greenhills Garden Square Condominium  
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**OBJECTIVE:** To engage in a position that will help enhance practical knowledge and provide valuable experience.

**EDUCATION**

- 2010-2013 PHILIPPINE NORMAL UNIVERSITY  
Certificate in Teaching Program, April 2013
- 2005-2008 DE LA SALLE UNIVERSITY-MANILA  
Bachelor of Arts in International Studies, Major in European Studies,  
May 2008
- 2001-2005 HOLY SPIRIT ACADEMY OF MALOLOS  
High School Diploma, March 2005

**WORK EXPERIENCE**

- June 2022-Present ONLINE ESL TEACHER (HOME-BASED), KUAILE LEARNING HUB  
Teaching Chinese students English as their second language
- Sept 2018-Feb 2019 ONLINE ESL TEACHER (HOME-BASED), ACADSOC  
Taught English as Secondary Language online to Chinese students and professionals
- June 2018-May 2019 PRE-K TEACHER, DISCOVERY BARN PRESCHOOL  
Designed and carried out developmentally appropriate learning plans for learners aged 3s and 4s; co-hosted activities and school events
- June 2013-April 2018 KINDERGARTEN / SENIOR NURSERY TEACHER,  
GOODSTART EDUCATIONAL CENTER, INC.  
Prepared lesson plans, executed activities, created worksheets and materials that would be appropriate to children aged 4-5 years old; assisted in the Pre-Nursery and Nursery levels; conducted school events and programs
- July 2012-July 2013 ONLINE ESL TEACHER (OFFICE BASED), YBM PHONE N TALK  
Taught English as Secondary Language online to Korean professionals
- Feb 2011-April 2013 PRE-SCHOOL LEAD TEACHER,  
CREATIVE BEGINNERS' LEARNING CENTER  
Prepared and executed lesson plans, worksheets, and materials for Kindergarten and Toddler/Nursery class; Produced and hosted activities during programs and events
- April 2009-Jan 2011 TEACHER-FACILITATOR,  
GALILEO ENRICHMENT LEARNING PROGRAM, INC.  
Assisted with the subjects English and Math to enrolled students aged three to twelve

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- Jan-Feb 2009 TUTOR/ENGLISH INSTRUCTOR, PACE ACADEMY  
Assisted kids in the nursery level to grade three with their academic subjects, substituted in some classes and provided English tutorials to Koreans enrolled in the institution
- December 2008 TRAINEE, WEPHONE ONLINE, INC.  
Had a one-week training as an online English Instructor for Koreans

### **CERTIFICATIONS**

- February 2024 Teaching English as a Foreign Language Course (120 Hours), TEFL Professional Institute - Teacher Record
- September 2023 IELTS UKVI General Training - Overall band 7.5 (C1 - Very Good User)  
British Council Philippines
- April 2023 ASSISTING CLIENT IN ADMINISTERING PRESCRIBED MEDICATION  
Online Course, Technical Education and Skills Development Authority (TESDA)  
APPS AND TOOLS FOR ONLINE JOBS  
FHMoms, Inc
- March 2023 IELTS General Training - Overall band 8.0 (C1 - Very Good User)  
British Council Philippines
- January 2023 PERFORMING CARING SKILLS  
Online course, Technical Education and Skills Development Authority (TESDA)
- February 2023 INTRODUCTION TO CAREGIVING,  
DEVELOPING THE ABILITY TO RECOGNIZE AGING PROCESS,  
PARTICIPATING IN THE IMPLEMENTATION AND MONITORING OF CLIENT'S CARE PLAN  
Online course, Technical Education and Skills Development Authority (TESDA)
- September 2022 STANDARD FIRST AID AND BASIC LIFE SUPPORT-  
CARDIOPULMONARY RESUSCITATION WITH AUTOMATED  
EXTERNAL DEFIBRILLATOR TRAINING  
Philippine Red Cross Rizal Chapter

### **LICENSES**

Professional Teacher (2013-Present) - Professional Regulation Commission, Philippines

### **ADDITIONAL SKILLS**

Fluent in English and Filipino  
Organized, detail-oriented, and determined.  
Knowledgeable in Microsoft Office programs, Keynote, Pages, and Numbers.  
Basic knowledge of Canva, minor video editing, and Google apps