



BHRITANY C. VIDAL

BUSINESS COUNSELOR

Business Professional with progressive experience of 3 years supporting establishments through business consultancy, market linkages and customer relationships. Proven ability to adapt and manage multiple projects in a fast-paced work environment.

PROFESSIONAL SUMMARY

- * 1 year business counselor, provided advisory to product development, market matching, trade and investment promotion.
- * 2 year freelance bookkeeper, processing financial statements, and processing payroll data
- * Customer Service Representative

EDUCATION

Bachelor of Science in Accounting Information System

2018-2022

New Era University - Philippines

Graduated: March 2022

EXPERIENCE

Department of Trade and Industry- Philippines

2023-Present

- * Assist businesses in process registration, providing advisory and conducting entrepreneurship trainings and seminar.

Freelance Bookkeeper

2023-Present

- * Updating company's financial accounts and records, filing financial documents, process payroll data .

Cordillera Savings Bank

2022

- * Providing exceptional customer service and resolving customer issues effectively. Prepare Bank Reconciliation and promote products and services

0951-708-7467

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Bambang, Nueva Vizcaya, Philippines 3702

SKILLS

- * Communication Skills
- * Time Management Skills
- * Financial Management Skills
- * Sales and Marketing Skills
- * Creative Thinking Skills
- * Problem-Solving Skills

CERTIFICATION

Civil Service Passer (Professional Level)

AUG 2022

ACHIEVEMENTS

President's Lister

2018

Dean's Lister

2019

With Honors

2018

Class Valedictorian

2016