

VICTOR B. JAVANA

PROFESSIONAL SUMMARY

A hard-working, organized Machine Operator Supervisor and Graphic with over 10 years of experience, adept in monitoring machinery and equipment to ensure a safe and efficient production process and high-quality standards. Dynamic, highly motivated Project Coordinator with a strong Business Services background. Action-oriented and problem-solver.

WORK EXPERIENCES

Project Coordinator

11/2014– Present

Steel Art Billboards Inc. - Paranaque, Philippines

DUTIES

- Responsible for ensuring the schedule, budget, and details of a given task are well organized.
- Communicate and Coordinate with clients and provide updates on the projects and project activities.
- Managing the assigned area ensuring that safety, quality, production, and cost control continuous improvement to meet objectives.

Graphic Designer/Artist:

- Lead in the design, development, and implementation of the graphic layout and production communication materials while helping clients with the project.
- Supervise the assessment of all the graphic materials to ensure the quality and accuracy of the design.
- Use Adobe Photoshop, Corel Draw, InDesign

CNC Machine Operator/ Supervisor

- CNC Router Machine Operator Supervisor for wood design cutting and engraving as well as steel bending and engraving.
- Supervise and Teach CNC Operators to ensure Quality Standards.

Production In-charge

- Lead and Quality Check in the Printing Billboard and Installation.
- Lead and Quality Check in the Fabrication Signage's and Installation.
- Set Schedule and Deadline in the Projects

Painter Supervisor

- Automotive Paint Mixer Color Swatches
- Acrylic Paint – Spray Paint Metal Sheet, Acrylic Sheet, Wood Sheet and Aluminum Sheet Signage's
- Wall Mural Painting

Sticker Applicator Supervisor- Quality Check, Avoid bubbles or wrinkles and Supervised Installation

- Wall Mural – Sticker Wrapping on Texturized Wall
- Vehicles Wrapping Sticker
- Application Sticker for Signage's



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SKILLS

- Adobe Photoshop
- CNC Machine
- Corel Draw
- Adobe Illustrator • Adobe In-Design
- Microsoft Office Application

EDUCATION

Bachelor of Fine Arts, Major in Advertising Arts

Graduated 2008

La Consolacion College–Bacolod - Bacolod City, Negros Occidental

Victorias National High School (1998-2002)

Victorias City, Negros Occidental

Victorias Elementary School (1992-1998)

Victorias City, Negros Occidental

LANGUAGES

Filipino | English | Hiligaynon