



Carla Mae Gonzales Almerol

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Present Address:
L20 B20 Matapang St., Fiesta Communities Mining, Angeles
City, Angeles 2009, Pampanga, Philippines

Basic Information

| | | | |
|---------------------------|-----------------------------------|--------------------------------|--------------------------------|
| Age 39 | Birth Date Mar 26, 1984 | Gender Female | Civil Status Single |
| Height (cm) 153 | Weight (kg) 72 | Nationality Filipino | Religion Evangelical |

Work Experience

I have been working for 14.35 years

Jul 2018 - PRESENT
(4 Years, 10 Months)

Contracts and cost officer

Philippine Realty & Holdings Corp
Construction / Building / Engineering
1 Balete Drive corner N. Domingo St. Brgy. Kaunlaran, Quezon City

Generally manages contracts of trade contractors working in the project site. Monitors, evaluates and recommend payments to contractors for specific scope of works. Prepares bids, evaluates and prepares cost comparison and of bids. Monitor's monthly budget and prepares monthly cost report. Assigned to close-out all pending and stagnated contracts, also procures materials for the project site. From time to time, during emergency situations, eligible to supervise and mostly assigned to monitor critical site works.

Oct 2015 - Jul 2018
(2 Years, 9 Months)

Site Engineer/Project in Charge

Pamcore Steel Corp., Various Projects
Construction / Building / Engineering
Norway, San Pedro, Laguna

Plans, delegates, designates and coordinates daily project activities from workers to top management. Plans project flow from beginning to the end of the project. Sets daily schedule of activities to complete the project. Coordinates daily project delivery of materials. Coordinates with other trade contractor and the owner regarding project status and all project matters. Coordinates daily work activity and updates for each project site; responsible for manpower distribution and delegation.

Oct 2014 - Oct 2015
(1 Year, 4 Weeks)

Finishing Engineer (Jazz Residences Tower B, 30th floor to PH)

Megawide Const. and Dev't. Corp.
Construction / Building / Engineering
#20 N. Domingo St. Brgy. Valencia, Quezon City

Initially served as office engineer for 3 months; writes letters and memos and filing documents for the Finishing Department, Group 2. Supervises and manages finishing works for condo units to be ready for the unit owner's occupancy. Coordinates with various trade contractors involved to complete the finishing works.

Jan 2010 - Oct 2014
(4 Years, 9 Months)

Estimator/ Designer

Multi-line Structures Corporation
Construction / Building / Engineering
827 Calderon Bldg. EDSA cor. E. Lopez St., Diliman Quezon City

Designs and estimates Aluminum Composite Panel (ACP) cladding requirements and prepares complete quotation scope of works. Renders as designer and draftsman of bid plans required in the proposals for ACP cladding works. Attends technical meetings and pre-bid meetings as per sales representative's request in providing the customer technical know-how of ACP cladding works. Eventually assigned as office engineer for Project Implementation Department and project engineer for 4 months handling small scale projects such as: Prop. ACP Display at WorldBex Exhibit (World Trade Center) Prop. ACP Display at Connex Exhibit (SMX Convention Center) Completion of ACP works at Healthy options Portal (SM Megamall) Designed cladding layouts and estimated various cladding requirements for facelifting and façade development projects such as Science Hub (Taguig), The Peak Condominium Face-lifting (L.P. Leviste St., Makati City), Cosmetique Asia Bldg. (Damar Village, Quezon City).

Jul 2009 - Jan 2010
(7 Months, 22 Hours)

Inventory Clerk/ Autocad Operator

Kamada Development Corporation (KDC)
Construction / Building / Engineering
E. Rodriguez Ave., Brgy. Bagong Ilog, Pasig City

Renders inventory and material requisition control, at the same time serves as Autocad Operator, providing shop drawings for interior fit out. Visits project site by accompanying the company architect and project engineer as part of the training for estimator.

Jun 2008 - Jul 2008
(1 Month, 4 Weeks)

Office Engineer (Trainee)

HAIDEE Construction & Development Corporation (HCDC)
Construction / Building / Engineering
Essel Park Subd., Telabastagan, City of San Fernando, Pampanga

Quantified construction materials required in residential units at Herancia de Julieta Subdivision as part of training as office engineer. Work assignment includes structural layout, quantification of rebars and site inspection, as part of training for office engineer post.

Educational Attainment

Jun 2001 - Mar 2008

Holy Angel University
Bachelor's / College Degree
BS Civil engineering

Licenses / Certifications

Jun 01, 2009

Civil engineering
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