



JEROME R. CAÑON

Registered Electrical Engineer
Registered Master Electrician
Safety Officer 2
Pollution Control Officer

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Location: Malugay st. San martin de porres Paranaque City

Skill & Qualification

Oriented in MS Office Application
Oriented in some Engineering Application
Strong decision maker Complex problem solver
Service-focused
Good Communication

Work Experience

Senior Facilities Engineer – Vitro Inc. Sta. Rosa, Laguna November 2023 - Present

- Operate & maintain data center support facilities – electrical power distribution, UPS, Generators, HVAC equipment, Chiller Plant, Fire Alarm & Detection System, Fire Suppression, Access Control, Security Surveillance and Wire Management Systems
- Coordinate with Affiliates & Customer Facilities Management Team for implementation of contracted preventive maintenance of building facilities.
- Draw engineering plans, do cost estimates, project schedules & material specifications for facility related projects and customer requirements.
- Inspect project construction activities to conform to plans and specifications.
- Work with technicians on daily operation and maintenance activities.
- Generate report for O&M for each equipment and keep and update equipment history record.
- Submit periodic reports, such as, O&M performance reports, project status report.
- Perform troubleshooting and product support to meet customer service level agreement.
- Be available on-call 24x7 to respond or assist in the event of emergency and facilities problem affecting project completion and services.
- Assist Sales group in customer requirement clarifications and inquiries and during site tours.
- Provide regular reports/updates and do special tasks/projects as assigned by the Facilities Head.
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Building Administrator – Fast Logistic Corp., Muntinlupa City May 2022 – November 2023

- Handles office administration, property management, procurement and maintenance supervision (Electrical, Sanitary, Mechanical and Civil) for the building and lease property to ensure safety of occupants.
- Responsible for maintenance operation of building mechanical systems/ equipment and other facilities (i.e. Lightning, GenSet, Aircon, Pumps, Exhaust Fan and Office areas) to ensure good working condition.
- Ensure all necessary permits and licenses requirements are secured to avoid penalty.
- Direct and control all maintenance staff to ensure that they are appropriately motivated and trained and carry out their responsibilities to the required standards.
- Prepare specifications, obtain proposals and negotiate contracts for maintenance and minor works, ensuring that work is undertaken to the required standards and within agreed timescales and costs.
- Develop and implement a planned maintenance program to ensure that the building and services are maintained to the required standards.
- Develop and maintain all necessary systems and procedures to ensure the safety and security of building and services by strict implementation of security procedures.
- Monitoring the maintenance budget to ensure that this is appropriately allocated and so that the company achieves the best value for money.
- Develop, implement and maintain any necessary systems and procedures to ensure effective energy management within the company.
- Attend to Employees inquiries, request and concerns.
- Act as Project Engineer and coordinator for contractors, building technician and vendors related to work assignment/schedule.

Facilities Engineer – ePLDT Inc. December 2019 – May 2022

- Maintains, monitors and troubleshoots UPS, Genset, FAS, HVAC System, Fire Suppression, Access Controls and Security system
- Conducts installation, calibration, troubleshooting, repair and maintaining various electrical, mechanical, electronic, voice and data cabling systems.
- Planning and Implement Preventive Maintenance Plan on a regular basis
- Ad hoc Task; Billing, Inter Office Memo, Training plan and etc.

Autocad Operator- Touei Cad Design, Makati City June 2016 – June 2019

- Understands the equations, calculations and written instructions from designers and engineers before beginning a CAD drawing.
- Uses special notations and symbols to give instructions on drawings and blueprints.
- Draws plans for structural foundations and other construction projects.
- Uses manual drawing skills for plans that cannot be computer generated.
- Draws layout of room and building interiors.
- Revises drawings based on instructions from engineers or architects.
- Determines impact of site requirements and building codes before doing drawings or blueprints.
- Visits building sites to collect data for drawings.
- Consults with clients to understand their instructions and to answer their questions.
- Monitors compliance with building codes throughout the construction process.
- Reviews engineering data to ensure compliance with the original design plans.
- Modifies existing drawings.
- Draws illustrations of mechanical systems for manuals.
- Meets all deadlines.
- Stores drawings electronically for later use.
- Programs drawings into manufacturing systems

Education

2016-2019

Bachelor of Science: Electrical Engineering - Technological University of the Philippines, Taguig City

2013-2016

Diploma Electrical Engineering Technology- Technological University of the Philippines, Taguig City

Certifications

- COSH Training (SO2): Construction safety and health training
- BOSH Training: 8 hrs Mandatory Training
- Packaged Air Conditioner Unit Servicing Electrical Installation and Maintenance
- Structured Cabling System and Design
- First Aid Training
- ISO Internal Auditor (ISO: 14001, 45001, 9001)
- Pollution Control Officer