



LEANNE GAYLE S. RESURRECCION

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Santa Rosa City, Laguna, Philippines

Bachelor of Science in Accountancy Graduate

To further enhance my knowledge and skills that will help me prepare for my future career and professional growth in the industry.

Academic Background

San Pedro College of Business Administration - Km. 30 Old National Highway, Barangay Nueva, San Pedro, Laguna <i>Bachelor Degree in Accountancy</i> <i>Iskolar ng Laguna</i> <i>CEAP Scholar</i> <i>CHED Scholar</i>	Aug 2018 - Aug 2022
University of Perpetual Help System Laguna - JONELTA - National Hi-way, Sto. Niño, Biñan City, Laguna <i>Senior High School in Accountancy, Business, and Management Strand (ABM)</i>	Aug 2016 - Apr 2018
Saint Michael's College of Laguna 2012-2016 - Old, National Road, Biñan City, Laguna <i>Junior High School</i>	Jul 2012 - Mar 2016
Saint Michael's College of Laguna - Old, National Road, Biñan City, Laguna <i>Grade School</i>	Jul 2006 - Mar 2012

Experience

Creotec - 117 Technology Ave, Laguna Technopark, Biñan, Laguna <i>Accounting Department</i> It provides a set of technical-vocational and livelihood skills that can help to make more informed career decisions and improve employment prospects.	Jan 2018 - Feb 2018
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Organizational Experience

Junior Philippine Institute of Accountants

- It serves as a training ground for member development by promoting dynamic interaction and member well-being through quality activities.

Work Experience

RCD Pearl Homes Realty Inc. Accounting Officer Processing transactions, issuing checks, documenting expenses, and answering calls and emails with agents and developers. Maintaining the financial health and transparency of the organization, requiring attention to detail, strong organizational skills, and effective communication abilities.	July 11, 2022 - Present
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Achievements, Skills and Other Experience

• Awards

- Best in Conduct (2012)
- Bronze Awardee (2012)
- Bronze Awardee (2015)
- With Honors (2018)
- Academic Distinction Awardee (2022)

• Skills:

- Time Management, Adaptability, Creativity, Communication Skills, Microsoft Office Skills, Multi-tasking, Problem Solving

Webinars Attended:

- New Entrant – Taxation (2020)

Postgraduate Economics Workshop: Creative Industries & How to Invest

(2021)Care: Value our Care (2022)