



John Mark R. Alcala
CABINET MAKER / WOOD LABORER

Preferred Country: New Zealand

<i>Birth Date</i>	: May 02,1988	<i>Birth Place</i>	: Lucena,Quezon
<i>Age</i>	: 34 yrs. old	<i>Nick Name</i>	: Jay-m
<i>Height</i>	: 5'6	<i>Civil Status</i>	: Married
<i>Weight</i>	: 82 kg.	<i>Gender</i>	: Male
<i>Passport No.</i>	: P3329479C	<i>Religion</i>	: Roman Catholic
<i>Date Issued</i>	: Feb.20,2023		
<i>TIN No.</i>	: 300-702-468		

EDUCATIONAL INFORMATION

Education	School Year	School Name	Course
Tertiary			
Vocational			
High School	2004-2005	Greenfield Montessori School	Highschool
Elementary	1999-2000	Morong Elementary School	Elementary

EMPLOYMENT INFORMATION

Company : **SCAD Services PTE.LTD**
Address : Block 23, Phase IV Expansion, CEZA, Rosario, Cavite, Philippines
Position : Assistant Supervisor / Cabinet Maker
Date : September 05,2013– Present
Contact Person : Toshimi Kujiraoka
Contact No : 437-08-49

Company. : Jobs 4 All Multipurpose Coop.
Address. : Pogi Bldg. Imus Cavite
Position : Team Leader
Date : August 01, 2007 – August 21, 2013
Contact Person : Norbert Bueza

Job Description:

- Prepare daily production schedule and target.
- Conduct daily attendance and monitoring of manpower set-up to achieve the target.
- Conduct daily meeting to inform the target schedule, output and overtime.
- Conduct training for newly hired employee in making and assemble of cabinet.
- Prepare training plan and conduct training of quality checkers for quality inspection based on the quality standard and work instruction.
- Resolve problem arises during production to have smooth flow of process.
- Check status of production schedule.
- Present monthly status and update of target for Quality, Productivity, Safety and Cost.

Duties and Responsibilities

1. Inspect machine every morning in compliance to daily checking and preventive maintenance.
2. Inspect product for defects and repair prior to assembly through proper QA procedures.
3. Cuts wood and other materials manually or using machines needed on the products based on the given drawing plans.
4. Assemble major cabinets and drawers for kitchen, cupboard, shoebox, dresser and closet.
5. Fabricated large and small cabinet and drawer parts per drawing and assemble as required.
6. Machine (miter saw, panel saw, press machine etc.) and chemical handling.
7. Packed finished products and prepare them for shipping.
8. Organized work to meet demand on production goals.
9. Established open and professional relationships with co-workers which help resolve issues and conflict quickly.
10. Maximize efficiency by sharing knowledge to others with regards to 5'S principles , industry practice, company procedure and system.

Tools and Equipment Used

- Air Driver/Banana Type
- Rubber Hammer
- Tucker Gun
- Cutter Blade
- Nail Tucker Gun
- Hand Saw
- Staple Tucker Gun
- Hand Lifter
- Air Planner Sander
- Press machine
- Air Drill
- Batter Drill

Measuring tools such as:

- Meter tape
- Vernier caliper
- Pitch caliper

- Feeler gauge

Cutting and boring machines:

- Miter saw
- Drill press
- Cross cut saw
- Hinge boring

CAREER RELATED SKILLS

- Carpentry
- Cabinet making
- Machine Operator

LANGUAGES/DIALECTS

	<u><i>Speak</i></u>	<u><i>Read</i></u>	<u><i>Write</i></u>
Filipino	Yes	Yes	Yes
English	Yes	Yes	Yes

CONTACT DETAILS

Mobile/Tel. Number : 09996736550
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Email Address : alcalajaym050288@gmail.com