



ALEX FLORES

About Me

Proactive and dedicated individual and seeking opportunities where I can enhance my skills and knowledge in the food service industry and other related matters.



(+63) 9565586203



ahlexio28@gmail.com



Bayla St. Purok 5
Lumil, Silang, Cavite
Philippines 4118

Language

- English
- Tagalog (local)

Expertise / Skills

- Management Skills
- Cooking
- Driving
- Proficient with Microsoft Excel, Word and Office
- Interpersonal Skills
- Leadership
- Customer Service
- Basic Business Operation
- Can Speak and Fluent in English

Education

VOCATIONAL COURSES

International Call Center Proficiency

Call Center Academy
Sta. Rosa City, Laguna
October 18 to 28, 2008

Automotive Servicing System

Silang Techvoc Program (TESDA)
Silang, Cavite
June 29, 2019 to September 30, 2019

SECONDARY

Lumil National High School
Lumil, Silang, Cavite
2006

Seminars Attended

- DEFENSIVE DRIVING SEMINAR
Monica A Castillo Service, Malamig, Binan, Laguna
April 8, 2015
- TRANSPORTATION SAFETY SEMINAR AND HARC (HAZARD-ASPECTS & RISK-IMPACTS IDENTIFICATION AND CONTROLS)
HGST Binan, Laguna
April 17, 2015
- TRANSPORTATION SAFETY TRAINING
HGST Binan, Laguna
January 15, 2016

Work Experience

Store Operator / Manager

AHLEXIO FRIED CHICKEN HOUSE (Chicken 101 Silang Branch)

Lumil, Silang, Cavite

August 8, 2021 up to present

Duties & responsibilities:

- Help to butcher or break apart multiple chickens accordingly and marinate them if the staff is on a day off.
- Prepare and batter chicken for frying.
- Cook food orders accordingly.
- Oversee the daily restaurant operations, set goals, work on these goals, and ensure that the business keeps running.
- Oversees team members in a certain department to ensure effective and productive performance.
- Attend walk-ins and online customer orders.
- Deliver food and beverages, collect payments on a daily operation.
- Responding efficiently and accurately to restaurant customer complaints.
- Manage financial reports such as expenses and sales.

Store Supervisor

MDCL WATER REFILLING STATION

Lumil, Silang, Cavite

September 20, 2020 to July 31, 2021

Duties & responsibilities:

- Implement best operation practices to promote continuous improvement & excellent customer service.
- Oversee & ensure that customer service activities are met and ensure closure of customer complaints.
- Lead, motivate and develop staff in assigned operations areas.

Material and Inventory Control Staff

ANGELFIELDS INC.

Pasong Langka, Silang, Cavite

September 11, 2017 to April 19, 2020

Duties & responsibilities:

- Monitor stock levels and place orders as needed.
- Coordinate with warehouse staff to ensure proper storage.
- Maintain updated records of purchased products, delivery information and invoices.
- Track orders and ensure timely delivery.
- Purchase other supplies from the grocery stores if needed.

References

• **KHRISNA MENDOZA**

+639754552342

Village Cashier

SOLEN RESIDENCES

Sta. Rosa, Laguna PH

• **MICHAEL VERGARA**

+639150960396

Owner

MDCL WATER REFILLING STATION

Lumil, Silang, Cavite PH

• **MA. LHEXIE JEAN PAGLINAWAN**

+639279366191

Admin Assistant

GREENFIELD INFRASTRUCTURE

RESOURCES MANAGEMENT INC.

Sta. Rosa, Laguna PH