

# PRINCES ABEGIEL BATALLA

+63 945 734 1044 • [pabatalla11@gmail.com](mailto:pabatalla11@gmail.com) • Quezon City, Metro Manila, PH

## Educational Background

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### Centro Escolar University

Yr. 2014 – 2018

Bachelor of Science in Management Accounting

## Work Experience

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### IC Automotive, Inc.

Aug 2023 – Present

#### Financial Planning & Analysis Specialist

- Review of Trial Balance
- Preparation and analysis of Profit and Loss Statement
- Assist and prepare other reports

### Auto Nation Group, Inc.

Jan 2023 – Jul 2023

#### General Accounting Specialist

- Payment processing for Bank and Employee related transactions
- Prepares Bank Reconciliation Report and Forex Valuation Report for foreign bank accounts
- Reconciliation of Fixed Asset Books with Monthly Lapsing Schedule
- BIR Filing
- Intercompany Reconciliation for Vatable Transactions and Balances

### CATS Motors, Inc.

Feb 2019 – Dec 2022

#### Accounts Receivable – Accounting Assistant

- Filing of BIR Form 2307
- Ensures customer accounts are updated with no unidentified unapplied payments/credit memos
- Recording of revenues from external sources after careful validation of data
- AR Aging and Unapplied Payment Report

### Shopping Center Management Corporation

Jun 2018 – Nov 2018

#### Accounting Assistant

- Collect and encode POS sales of tenants and audits sales generated from building carpark.
- Assist on manual computation of interests on lease for billing to tenants

## Key Competencies

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- Computer Literate – MS Excel, MS Word
- Team Collaboration
- Business Awareness