

Darrel Jay G. Mata

26 years old - August 8, 1997

Narra Street Block 32, Mandaluyong, 1550 Metro Manila

09564616557 / 09938781325

matadarreljay@gmail.com



EXPERIENCE

Midori Hotel & Casino, Clark, Pampanga — *Surveillance Operator*

September 29, 2023 - PRESENT

Ensuring the security and safety of the guest and personnel, Monitoring employees violations

WHEY KING SUPPLEMENTS, Angeles, Pampanga — *Sales Assistant*

April 17, 2022 - September 2023

Assist the customers and recommend better supplements based on their needs

Robinsons Appliances, Angeles, Pampanga— *Sales Promoter*

May 06, 2021 - May 10, 2022

Selling appliances, and assist the customers

Sargas Inc., Clark, Pampanga— *CCTV OPERATOR*

Sept 09, 2019 - May 15, 2020

Ensuring the security and safety of the employees, Monitoring employees violations

Angeles City Hall Command Center, Angeles, Pampanga— *CCTV OPERATOR*

June 01, 2017 - May 31, 2019

Monitoring the whole city, Accident, commotion, crime etc.

iQor Philippines., Clark, Pampanga— *Customer Support*

September - December 2016

Outbound call, taking orders from customers

Golden Arches Development Corp., Angeles, Pampanga— *Service Crew/Local Store Marketing*

October 21, 2014 - July 21, 2016

Greeting customers while offering customer service attention, taking, assembling and presenting food orders

SKILLS

Fluency in English communication.

Comfortable writing and speaking

Problem solving

Flexibility

Teamwork

Leadership

Creativity

Attention to Details

Customer service

Marketing

Computer literate

Responsibility

Time management

Multitask

Work independently

SYSTEM KNOWLEDGE

HikVision IVMS - 4200 client software

HikVision IVMS - 5200

CMS H.264 camera DVR

Surveillance Station

Rhombus

EDUCATION

AIE College, Angeles, Pampanga — Undergraduate

2013 - 2014

Information Technology (1 year)

Republic Central Colleges, Angeles, Pampanga — High School

2009 - 2013

PROJECTS

McDonald's

I got the whole elementary school to book at McDonald's for their food for the Christmas party, Achieving 100% quota for the month of November and December

iQor Philippines

Responded to over 80 customer calls daily and achieving 100% quota

Angeles City Hall Command Center

We monitored the wanted motorcycle thief in the city of Angeles and caught him with the police, which resulted in the tracking of where the seized motorcycles were taken.

I got the plate number of a hit and run car that did a drag race in the city of Angeles, which resulted in driver identification.

WHEY KING SUPPLEMENTS

Achieving sales target for 4 months straight
Helped Pampanga branch to achieve Top branch in sales

AWARDS

McDonald's

Crew of the month

Promoted as Local store marketing

Whey king Supplements

Most improved award

Top performer

Top 5 in sales incentives

LANGUAGES

Filipino

English