



Eithyl Grace Antonio

Logistics and Cold Storage Assistant
Manager

Contact Details

Phone

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Email

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Address

Poblacion Pulilan
Bulacan, Philippines

On-the-Job-Training

IT Staff

Lafarge Republic Cement
2014-2015

Professional Skills

- Knowledgeable in Materials planning, purchasing and Forecasting
- Knowledgeable in Supply planning
- Knowledgeable in Inventory Management
- Basic knowledge in Transport and load planning

Other Skills

- Expert in using JDE and MES
- Advance Knowledge in using Microsoft Office
- Knowledgeable in creating reports/dashboards using Power BI
- Knowledgeable in creating programs using VBA
- Knowledgeable in video editing, photo editing and graphic designing
- Knowledgeable in using photoshop, canva, blender animation

Career Objective

An adaptable individual looking for a challenging position where I can showcase my skills and contribute to the growth of the organization.

Work Experience

Logistics and Cold Storage Assistant Manager

Rombe Philippines Inc | Tibag, Pulilan Bulacan

October 2023- Present

- Responsible in monitoring operational activities including RM/PM warehouse, coldstorage, inbound and outbound or RM/PM and finish goods and monitoing of inventory accuracy
- Responsible in training and coaching of personnel in the department
- Responsible in simplifying the process and check possible improvement in the department

Buyer

Froneri Philippines Inc | Tibag, Pulilan Bulacan

March 2022 - July 2023

- Responsible in creating PO, providing forecast to suppliers, and ensuring all materials have enough stock covers
- Monitoring the stock quality and escalating any discrepancies to suppliers and management
- Support the purchasing function and other relevant departments and communicate any supply problems which may impact on business operations
- Review material requirement based on 52 weeks horizon of supply plan

Logistics and Production Planning Specialist

Froneri Philippines Inc | Tibag, Pulilan Bulacan

Nov 2021 - July 2023

- Review and discuss to Production manager the four weeks horizon of production plan and discuss potential issues.
- Review and convert supply plan to daily schedule within the available production capacity
- Ensure all raw and packaging materials are complete and good for issuance before start of production
- Investigate production issues related to supply chain, analyze root causes and provide solutions



Eithyl Grace Antonio

Logistics and Production Planning
Specialist

Education

Bachelor's Degree in Information Technology

Polytechnic University of the Philippines
2015

Secondary School

St. Dominic Academy
2008

Trainings/Seminars

Ammonia Safety

Froneri Philippines Inc.
2022

Digital Supply Chain Transformation

Froneri Philippines Inc.
2022

Cold Chain Training

Froneri Philippines Inc.
2021

Project Management Fundamentals

Froneri Philippines Inc.
2019

Occupational First Aid and CPR/AED Training

Froneri Philippines Inc.
2017

Ice Cream Academy – Master Training for Operators

Froneri Philippines Inc.
2017

Language

- English
- Filipino

Work Experience

Warehouse Supervisor – Distribution Center

Froneri Philippines Inc | C. Raymundo Rosario Pasig City
Jul 2021 – Nov 2021

- Led daily toolbox meeting, motivate and coach warehouse personnel to meet KPI's
- Optimize employee workflow in relation to warehouse storage, acceptance of goods, and delivery schedules.
- Led warehouse zoning to improve inventory and picking accuracy
- Monitor and manage expenses related to storage, supplies, and equipment.
- Plan and Identify areas for improvement, create or adjust existing work procedures and practices based on company needs
- Responsible in training warehouse personnel in terms of warehouse standard and company policy

Supply Chain Support

Froneri Philippines Inc. | C. Raymundo Rosario Pasig City
Apr 2019 – Jul 2021

- Support the Supply Chain Manager, Purchasing, Distribution Center Manager, Customer Service Lead, Transport and Warehouse Lead, and Sales team members in all aspects of day-to-day operations to ensure that KPI is being achieved.

Production Operator

Froneri Philippines Inc | Tibag, Pulilan Bulacan
Dec 2016 – Apr 2019

- Led TPM in the line and identify all areas that need improvements to lessen line losses
- Maintains a clean, safe, and orderly work area

Responsible in operating production equipment and ensuring attainment of target of 95% efficiency.

Engineering Project Coordinator

Technology Builders and Management Corporation

Tibag, Pulilan Bulacan
Jul 2015 – Nov 2016

- Coordinate to all project contractors all project requirements based on Nestle Standard Process.
- Request and schedule safety orientation for contractors
- Monitor project improvement by creating and updating monthly progress and completion report to be sent to all concerned personnel
- Performs other related duties assigned by Project Supervisor

Character References

Will be provided upon request