

SLENN B. TAGAOC

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📍 Purok 3, Brgy. Digson, Bonifacio,
Misamis Occidental



PERSONAL DETAILS

- ✓ Home Address : Purok 3, Brgy. Digson,
Bonifacio, Misamis Occidental
- ✓ Age : 28
- ✓ Birthday : February 11, 1995
- ✓ Birthplace : Dumingag Zambo Sur
- ✓ Gender : Female
- ✓ Status : Married
- ✓ Religion : Seventh Day Adventist
- ✓ Height : 5'2"
- ✓ Nationality : Filipino
- ✓ Languages : English and Tagalog

EDUCATION

- **COLLEGE**
BS Psychology
Misamis University
Aguada, Ozamiz City
2012-2016
Graduation date : March 31, 2016

Bachelor of Secondary Education
Major in Social Studies
Medina College
Maningcol, Ozamiz City Misamis Occidental
2018-2019
- **HIGH SCHOOL**
Western Mindanao Academy
San Pablo, Dumingag, Zamboanga Del Sur
Year graduated : 2011
- **ELEMENTARY**
Western Mindanao Academy-Elem. Dept.
San Pablo, Dumingag, Zamboanga Del Sur
Year graduated : 2010

OBJECTIVE

" Looking for a challenging job and to be able to work for a great company. Show determination that will push me to do the best I can in contributing a significant role in the company and will display a great personality towards my co-workers. "

WORK EXPERIENCE

- **Position 1 : Administrative Aide I, Facilitator, Community - Based Rehabilitation Program and Balay Silangan Facility Company : City Mayor's Office, LGU Tangub**
Address : Brgy I, Tangub City Misamis Occidental
Dates : August 17, 2016 to January 2022

JOB DESCRIPTION

- Facilitate in the implementation of community -based rehabilitation and aftercare program from drug surrenderers in the city
- Assess persons who use drugs (PWUDs), facilitate during sessions, conduct discussion/lectures, community clean up drives and spiritual recovery activities, e.g. Recollection and Christian Life Program for PWUDs and their families.
- Assist indigent family who are in needs of financial assistance
- Mental Health Coordinator

SKILLS

- ✓ Excellent communication skills.
- ✓ Organized multitasker
- ✓ Can work efficiently under pressure
- ✓ Dedicated; willing to work extra hours, overtime, weekdays and holidays.
- ✓ Telecommunications knowledge
- ✓ Tolerant and flexible, adjust to different situations
- ✓ Time management
- ✓ Willing to put in long hours
- ✓ Ability to follow instructions and execute them appropriately

CHARACTER REFERENCES

- ❖ **Dra. Dayce T. Lalimos**
Dentist / Jail Warden
Phone : 09953399361
- ❖ **Atty. Peter Lasmarias**
City Legal Officer
Phone : 09177727965
- ❖ **Dr. Janice Castolo Biete**
Ob-gyne
Phone : 09481791359

TRAININGS

- **Training of Trainers on Community - Based Drug Abuse Prevention Education**
Philippines Drug Enforcement Agency
Tangub City Misamis Occidental
August 2, 2019
- **Training on Peer Coaching and Case Management**
New Day Recovery Center
Davao City
June 2018
- **Training on WHO-ASSIST Brief Intervention Package and Outpatient Treatment Program**
Misamis Occidental Rehabilitation Center
Oroquieta City
February 2017
- **Seminar-Workshop on the Conduct of Screening of Substance Abusers**
Misamis Occidental Rehabilitation Center
Oroquieta City
November 2016
- **Leadership Training Seminar**
Misamis University
Ozamiz City Misamis Occidental
July 2014

I hereby declare that the above-mentioned information is true to the best of my knowledge.

SLENN B. TAGAOC