

**FRANCIS RALPH B. VILLEGAS**  
**Mangnao-canal, Dumaguete City, Negros**  
**Oriental 6200**  
**Mobile No. 09151125787**  
**E-mail Address: [francisvillegas711@gmail.com](mailto:francisvillegas711@gmail.com)**



**Employment Objective:**

To look for a career that will enhance my knowledge, improve my skills, develop a positive attitude in facing work related problems and actively participate in programs that will benefit the company. I am seeking for a permanent work opportunity in your company.

**Education:**

Elementary- Tayasan Central School – 1998-2004  
High school- Tayasan Institute – 2004 - 2008  
College – Foundation University - 2017-2019

**Work experience:**

Slaughterman - September 20-2019 up to present  
BONIX MEATSHOP- Poblacion II, Siaton, Negros Oriental

***Duties and Responsibilities:***

To perform slaughtering of pig.  
To perform sharpening knife using smooth steel and sharpening stone.

**1. PIG (PORK):**

- a. Prepare animal.
- b. Shower and bath.
- c. Stunning of pig.
- d. Shackling and lifting of animal.
- e. Sticking and bleeding of pig.
- f. Scald, de-hair, gambrel, singe and cutting chest and pelvic bone of pig.
- g. Evisceration of pig.
- h. Split and quarter carcass
- i. Wash, trim and weigh carcass

**2. PREPARE PORK CARCASS FOR PRIMAL CUTS.**

**3. WEIGH AND PACKS MEAT PRODUCT FOR INDIVIDUAL ORDERS.**

**4. MAINTAIN CLEAN AND SANITIZE WORK AND DISPLAY AREA IN THE MEAT SHOP.**

### **Seminars and Trainings Attended:**

- TESDA National Certificate II
  - Slaughtering Operations(SWINE)
- Buglas Institute of Butchering and Slaughtering Corporation(Bibscorp)
  - Certificate of Training
- Food handling
- Basic Emergency Care
- Basic Life Support

### **Achievement:**

INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM (IELTS)  
September 23, 2023

#### **Results:**

LISTENING – 6.0    READING – 4.5  
WRITING – 5.5    SPEAKING – 5.5  
Overall Score: 5.5

### **Work Reference:**

**Engr. JOSE RONNIE A. FORTIN**  
Core Competency Instructor (BIBSCORP)  
Dumaguete City, Negros Oriental  
Mobile No. 0917 791 0453

**BRENT EMMANUEL BADON**  
Manager/Owner of BONIX MEAT SHOP  
Poblacion II, Siaton, Negros Oriental  
Mobile No. 0949 360 6163

**JEFFHENRICH TIO**  
Triple E Winkler  
Main Receiver  
572 Main St. Winkler  
MB, Canada R6W 1A7  
204-312-8738

FRANCIS RALPH B. VILLEGAS

Noreco road, Mangnao- Canal

Dumaguete City, Negros Oriental 6200

TO WHOM IT MAY CONCERN:

I am writing to express my interest in the Slaughterman position at your esteemed company, which I learned about through my friend. With my extensive experience as a Slaughterman, TESDA certification, and proficiency in English, I am confident that I would make a valuable addition to your team.

Currently, I am working at BONIX MEATSHOP where I have honed my skills in slaughtering operations, specifically with swine. I have been responsible for the entire process from preparing the animal, through the slaughtering process, to preparing primal cuts, weighing, and packing meat products for individual orders. I am also well-versed in maintaining clean and sanitized work and display areas, ensuring the highest standards of food safety.

Aside from my technical skills, I have also attended seminars and trainings on food handling, basic emergency care, and basic life support. I believe that these additional skills not only enhance my performance in my current role but also prepare me for potential emergencies in the workplace.

My IELTS score of 5.5 is a testament to my ability to communicate effectively in English, which I understand is crucial in a diverse and multicultural work environment like yours.

What attracts me to your company is that your company is known for its commitment to employee development and career progression. I am eager to grow and learn, and I believe I can do so in your company and I would be proud to contribute to such a respected company. I am eager to bring my skills, experience, and commitment to excellence to your team. I firmly believe that I can contribute to your ongoing success and growth.

Thank you for considering my application. I look forward to the opportunity to further discuss how I can contribute to your team. You may contact me through my email address [francisvillegas711@gmail.com](mailto:francisvillegas711@gmail.com) or through my phone number +639151125787.

Sincerely,

  
Francis Ralph B. Villegas



# BONIX MEAT SHOP

POBLACION 2 SIATON  
Negros Oriental, Philippines 6200  
Cellphone Nos. 09493606163



## CERTIFICATION OF SERVICE RECORD

This is to certify that

**MR. FRANCIS RALPH B VILLEGAS**

has been employed in

as a **SLAUGHTER MAN**

From September 20, 2019 to Present

This certification is issued upon the request of the above named person in whatever legal purpose this may serve.

Issued this 30<sup>th</sup> day of May , 2023

**BRENT EMMANUEL BADON**

Store Manager

### JURAT

**SUBSCRIBED AND SWORN TO** before me, a Notary Public commissioned in and for the City of Dumaguete, Province of Negros Oriental, Philippines this SEP 28 2023 2023 by **BRENT EMMANUEL BADON** who is personally known to me, Appeared and signed the Foregoing instrument in my presence is within my jurisdiction and who avowed to the truth of its contents under penalty of law.

Doc. No. 28  
Page No. 7  
Book No. J  
Series of 2023

**ATTY PASCUAL E. VISMANOS JR**  
NOTARY PUBLIC UNTIL DEC. 31, 2024  
NOTARIAL SERIAL NO. 2023-044  
ROLL OF ATTORNEYS NO. 72231  
PTP NO. 8533679A-1/16/23  
IBP NO. 313383-2/13/23  
MCLE NO. VII-0003758-4/14/25  
P. PINILI STA. CATALINA ST. DGTE. CI



# BONIX MEATSHOP

POBLACION 2 SIATON  
Negros Oriental, Philippines 6200  
Cellphone Nos. 09493606163



## FRANCIS RALPH B VILLEGAS.

Name of Employee

### JOB DESCRIPTION / duties & responsibilities

To perform slaughtering particularly;

1. PIG (~~PORK~~):
  - a. Prepare animal.
  - b. Shower and bath.
  - c. Stunning of pig.
  - d. Shackling and lifting of animal.
  - e. Sticking and bleeding of pig.
  - f. Scald, de-hair, gambrel, singe and cutting chest and pelvic bone of pig.
  - g. Evisceration of pig.
  - h. Split and quarter carcass.
  - i. Wash, trim and weigh carcass.
2. PREPARE PORK CARCASS FRO PRIMAL CUTS.
3. WEIGH and PACKS MEAT PRODUCT FOR INDIVIDUAL ORDERS.
4. MAINTAIN CLEAN and SANITIZE WORK and DISPLAY AREA IN THE MEAT SHOP.

**BRENT EMMANUEL BADON**

Store Manager

### JURAT

**SUBSCRIBED AND SWORN TO** before me, a Notary Public commissioned in and for the City Of Dumaguete, Negros Oriental, Philippines this SEP 28 2023 by **BRENT EMMANUEL BADON**, who is personally known to me, Appeared and signed the foregoing instrument in my presence within my jurisdiction, and who avowed to the truth of its contents under penalty of law.

Doc. No. 31  
Page No. 8  
Book No. 5  
Series of 2023

**ATTY. PASCUAL E. VISMANOS JR**  
NOTARY PUBLIC UNTIL DEC. 31, 2024  
NOTARIAL SERIAL NO. 2023-044  
ROLL OF ATTORNEYS NO. 72231  
PTP NO. 3533679A-1/16/23  
IBP NO. 313383-2/13/23  
MCLE NO. VII-0003758-4/14/25  
BINILI STA. CATALINA ST. DGTE



# BONIX MEATSHOP

POBLACION 2 SIATON  
Negros Oriental, Philippines 6200  
Cellphone Nos. 09493606163



## CERTIFICATE OF EMPLOYMENT

This is to certify that **MR. FRANCIS RALPH B VILLEGAS.** is under our employment as contract **SLAUGHTER MAN** from September 20, 2019 to Present.

He work as a **SLAUGHTER MAN** in the schedule time as follows:

Time		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
IN	OUT							
10:00PM	6:00 AM	✓	✓	Day- Off	Day- Off	✓	✓	✓

This is to certify further that the employee performs the following slaughtering of hog; prepare hog, shower & bath, stun hog, shack & lift hog, stick and bleed, scald hog, de-hair, gambrel, singe, cut chest and pelvic bone of hog, eviscerate, split carcass, wash, trim and weigh carcass. Prepare pork carcass for primal cuts, weigh and pack meat products for individual orders, maintain clean and sanitize work and display meat area in the meat shop.

This certification is being issued upon the request of **Mr. Francis Ralph B Villegas** for whatever legal purpose it may serve him best. Done this 30<sup>th</sup> of May, 2023 at Siaton Poblacion 2, Negros Oriental, Philippines.

**BRENT EMMANUEL BADON**  
Store Manager

### JURAT

**SUBSCRIBED AND SWORN TO** before me, a Notary Public commissioned in and for the City of Dumaguete, Negros Oriental, Philippines this SEP 28 2023, 2023 by **BRENT EMMANUEL BADON** who is personally known to me, Appeared and signed the foregoing instrument in my presence is within my jurisdiction and who avowed to the truth of its contents under penalty of law.

Doc. No. 28  
Page No. 1  
Book No. 1  
Series of 2023

**ATTY. PASCUAL E. VISMANOS, JR.**  
NOTARY PUBLIC UNTIL DEC. 31, 2024  
NOTARIAL SERIAL NO. 2023-044  
ROLL OF ATTORNEYS NO. 72231  
PTP NO. 3533679A-1/16/23  
IBP NO. 313383-2/13/23  
MCLE NO. VII-0003758-4/14/23  
P. PINILI STA. CATALINA ST. DGTG



# BONIX MEAT SHOP

POBLACION 2 SIATON  
Negros Oriental, Philippines 6200  
Cellphone Nos. 09493606163



## TO WHOM IT MAY CONCERN:

This is to certify that this meat shop establishment has not deducted and made SSS contribution on compulsory for **SLAUGHTER MAN** with employment on **Casual Job order** basis and who have no employer-employee relationship.

This is to further certify that **Mr. Francis Ralph B Villegas** was employed as **SLAUGHTERMAN** on Casual Job order basis and hence, is not subject to any deductions for SSS Contribution.

This certification is issued to **Mr. Francis Ralph B Villegas** for whatever purpose this may serve him best.

Given this 30<sup>th</sup> day of May, 2023, Dumaguete City Philippines

**BRENT EMMANUEL BADON**

Store Manager

## JURAT

SUBSCRIBED AND SWORN TO before me a Notary Public commissioned in and for the City of Dumaguete, Philippines this SEP 28 2023 2023 by **BRENT EMMANUEL BADON**. Who is personally known to me, appeared and signed the foregoing instrument in my presence within my jurisdiction, and who avowed to the truth of its contents under penalty of law.

Doc. No. 31  
Page No. 8  
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**ATTY. PASCUAL E. VISMANOS JR**  
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P. PINILI STA. CATALINA ST. DGTE



## Test Report Form

GENERAL TRAINING

**NOTE** Admission to undergraduate and post graduate courses should be based on the ACADEMIC Reading and Writing Modules.  
GENERAL TRAINING Reading and Writing Modules are **not** designed to test the full range of language skills required for academic purposes.  
It is recommended that the candidate's language ability as indicated in this Test Report Form be re-assessed **after two years** from the date of the test.

Centre Number

PH152

Date

23/SEP/2023

Candidate Number

001706

### Candidate Details

Family Name

VILLEGAS

First Name

FRANCIS RALPH

Candidate ID

P6219780B



Date of Birth

15/05/1991

Sex (M/F)

M

Scheme Code

Private Candidate

Country or Region of Origin

Country of Nationality

PHILIPPINES

First Language

FILIPINO

### Test Results

Listening

6.0

Reading

4.5

Writing

5.5

Speaking

5.5

Overall Band Score

5.5

CEFR Level

B2

Administrator Comments

Empty box for Administrator Comments

Centre stamp



Validation stamp



Administrator's Signature

Date

05/10/2023

Test Report Form Number

23PH001706VILF152G



City of Talisay  
Disaster Risk Reduction Management Council  
Local Disaster Risk Reduction Management Office



awards this

# *Certificate of Completion*

to

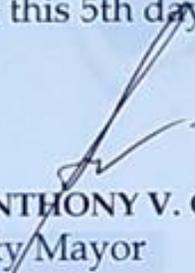
**FRANCIS RALPH VILLEGAS**

for having successfully completed the following trainings:

4 hours Basic Emergency Care  
4 hours Basic Life Support

held on May 4-5, 2023, at Talisay City Hall.

Issued this 5th day of May 2023 at Talisay City, Cebu.

  
GERALD ANTHONY V. GULLAS, JR.  
City Mayor

  
JOEL SISA  
Certified TESDA EMS Instructor  
CLN/NTTC 77434  
Cert No. 191707221200074

TESDA NC-II Standards

TALISAY LDRMO 3-2023-29



Republic of the Philippines  
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

## NATIONAL CERTIFICATE II

### *in* SLAUGHTERING OPERATIONS (SWINE)

*is awarded to*

**FRANCIS RALPH B. VILLEGAS**

*for having completed the competency requirements under the Philippine TVET Competency Assessment and Certification System in the following units of competency:*

#### BASIC COMPETENCIES

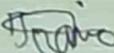
500311105 Participate in workplace communication  
500311106 Work in a team environment  
500311107 Practice career professionalism  
500311108 Practice occupational health and safety procedures

#### CORE COMPETENCIES

PFB751335 Handle and sharpen knives  
PFB751339 Perform initial preparation procedures  
PFB751340 Prepare carcass  
PFB751341 Perform final procedures

#### COMMON COMPETENCIES

PFB751210 Apply food safety and sanitation  
PFB751211 Use standard measuring devices/instruments  
PFB741213 Perform mathematical computation  
PFB741214 Implement good manufacturing practice procedure  
PFB741215 Implement environmental policies and procedures

  
Signature of the certificate holder  
Certificate No. **23072202116638**

Issued on : **July 2, 2023**  
Valid until: **July 1, 2028**

**VFB-91-175-07046-001**



**SEC. SUHARTO T. MANGUDADATU, Ph. D.**

Director General



CLN-NQ- 6948962



TALISAY CITY LIVESTOCK AND POULTRY CENTER  
Lower Mohon, City of Talisay, Cebu

*Awards this*

## Certificate of Completion

to

**FRANCIS RALPH B. VILLEGAS**

*for having successfully completed the requirements of the*

**Supervised Industry Learning**

**SLAUGHTERING OPERATIONS (SWINE) NC II**

*From May – June 2023, for a total of 280 training hours.*

*Given this 3<sup>rd</sup> day of July 2023 at Talisay City Livestock and Poultry Center*

  
**BENJAMIN P. AGUSTIN**  
Enterprise Trainer/Slaughterhouse Manager

## CORE COMPETENCIES

- HANDLE AND SHARPEN KNIVES
- PERFORM INITIAL PREPARATION PROCEDURES
- PREPARE CARCASS
- PREPARE FINAL PROCEDURES



Certificate of  
Completion  
is awarded to

**Francis Ralph B. Villegas**

for satisfactorily completing the module in FOOD HANDLING conducted by  
Buglas Institute of Butchering and Slaughtering Corporation.

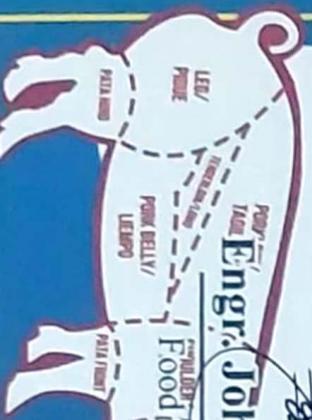
Given this 7<sup>th</sup> day of July in the year of our Lord  
Two Thousand Twenty-Three at City of Talisay, Cebu, Philippines

**Hon. Gerald Anthony V. Gullas, Jr.**

Mayor

City of Talisay

**Engr. John Ernest S. Fortin**  
Food Safety Practitioner





# Buglas Institute of Butchering and Slaughtering Corporation



Lower Mohon, Talisay City, Cebu 6045

## Certificate of Training

presented to

**Francis Ralph B. Villegas**

for having completed the 560 hours program on

**Slaughtering Operations (Swine) NC II**

pursuant to the standards prescribe by the Technical Education and Skills Development Authority (TESDA).

Signed this 2<sup>nd</sup> day of July 2023 at Talisay City, Cebu Philippines.



Certificate of Program

Registration

WTR 20230722PFBSLS216004

Units of Competencies

**BASIC COMPETENCIES**

- Participate in workplace communication
- Work in a team environment
- Practice career professionalism
- Practice occupational health and safety procedures

**COMMON COMPETENCIES**

- Apply food safety and sanitation
- Use of standard measuring devices/ instruments
- Perform mathematical computation
- Implement good manufacturing practice procedures
- Implement environmental policies and procedures

**CORE COMPETENCIES**

- Handle and sharpen knives
- Perform initial preparation procedures
- Perform carcass
- Perform final procedures

**RACHEL ANN F. CALIZA, CPA, REA**

**BISSCorp President**

**HON. GERALD ANTHONY GULLAS JR.**  
Talisay City Mayor

Certificate No.

SONCIIS-23-003-028





<https://youtube.com/shorts/Juxnv-v-xiS0?si=YeFB9vP7hOMxyF4>