

# SHEENAH MAY E. CATALON

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## SUMMARY

Resourceful and innovative Quality Control Technician offering experience and expertise within manufacturing and production environments. Capable team leader capable of performing inspections and testing of incoming components, in a process product and finished products within the manufacturing arena and warehouse locations to ensure compliance with established specifications and departmental defined time frames. Efficient Quality Assurance Technician conducting incoming acceptance activities prior to releasing components to production.

## EXPERIENCE

10/2023 to Current

### Social Media Evaluator

**APPEN – MegaTaxon x SEA** - Online job, Remote Job

- Responsible for providing feedback on social media content.
- Evaluating the accuracy and relevance of text, images, videos, and other content.
- Analyze if the content, images and/or video includes certain specific attributes.

12/2021 to 10/2023

### Quality Control Chemist

**PETRA CEMENT INC.** – Manuel Roxas, Zamboanga del Norte Phillippines

- Conduct quality control test and perform assessments throughout a product's many stages.
- Take part in the investigation of rejected or below quality produced cement.
- Used laboratory equipment and instruments to conduct experiments and analyze outcomes.
- Analyze organic or inorganic compounds to determine chemical or physical properties, composition, structure, relationships, or reactions in cement using XRF.
- Testing of physical properties of raw material, clinker and cement.
- Follows Good Manufacturing Practices, safety procedures, and guidelines, and company rules and regulations.

04/2018 to 05/2018

### Quality Assurance Analyst – Intern

**URC – DISTILLERY DIVISION** – Tamisu, Bais, City, Negros Oriental Philippines

- Monitors in-line process and packaging activities; help in the implementation of QA-related activities.
- Performs physical and chemical and microbiological analyses of raw materials, in-process, finished product, water, and wastewater and evaluates them as to the specified frequency of checking.
- Analyze potential problem and determine possible causes of defects and make a necessary recommendation.
- Monitors and revalidate raw material stocks and finished goods.

## SKILLS

Quality Assurance, laboratory Technician, Trained in (ISO 9001, 14001, 45001), Process Protocol & Process Control, Quality Control Inspection, Microsoft Office Proficient, Attention to Detail, Communication skills, Highly responsible and reliable, Web Management, Analytical skills, Communication skills, Detail oriented, Interpersonal skills.

## EDUCATION

2019

### Bachelor of Science in Chemistry

**Negros Oriental State University** – Dumaguete City

**Thesis** - The effect of different light sources on the antioxidant properties of bean, *Vigna sinensis*, *Cajanus luteus Bello*, and *Vigna angularis*

## CERTIFICATION

- License Chemical Technician
- IMS AWARENESS TRAINING CERTIFICATE (ISO 9001, ISO 14001, ISO 45001)