



# Marilyn D. Espares

To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills. Detail-oriented team player with strong organizational skills. Ability to handle multiple task simultaneously with a high degree of accuracy. Ready to help team achieve company goals.

## MY EDUCATIONS

- Tertiary  
**BACHELOR OF ELEMENTARY EDUCATION**  
**University of Saint Anthony**  
**SY: 2015- 2019**
- Secondary  
**UNIVERSITY OF SAINT ANTHONY**  
**SY: 2011- 2015**
- Primary  
**LA OPINION ELEMENTARY SCHOOL**  
**SY: 2004- 2011**

## ELIGIBILITY

**Licensed Professional Teacher**  
**License No. 1869298**

## REFERENCE

**Noriel P. Badiola**  
**Provincial Election Supervisor**  
**+63 917 825 2900**

## WORK EXPERIENCE

### JOB ORDER CASUAL

**COMELEC, Office of the Provincial Election Supervisor**  
**January- September 2022**

- Adaptable and proficient in learning new concepts quickly and efficiently.
- Completed paperwork, recognizing discrepancies and promptly addressing for resolution.
- Assisted with day-to-day operations, working efficiently and productively with all team members.
- Organized and detail-oriented with a strong work ethic.
- Strengthened communications skills through regular interactions with others.
- Self-motivated with a strong sense of personal responsibility.

## SKILLS

Adaptability	<div style="width: 90%;"></div>
Flexible	<div style="width: 95%;"></div>
Time Management	<div style="width: 90%;"></div>
Customer Service	<div style="width: 90%;"></div>
Computer literacy	<div style="width: 90%;"></div>

I hereby certify that the information above is true to the best of my knowledge and responsibility.



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**MARILYN D. ESPARES**  
Applicant