KRISANDRA Q. DE VERA

Objective

To obtain a position in which I can demonstrate my professional abilities, broaden my horizons, achieve personal growth development and meet the demands of the organization to the best of my ability.

Experience

Present to August 2021
- **AutoClear Asia Corporation**
  Software Tester
  (Engineering Department)

July 2021 to January 2021
- **AutoClear Asia Corporation**
  Incoming QA/QC
  (Warehouse Department)

December 2021 to March 2020
- **AutoClear Asia Corporation**
  QA/QC Inspector
  (Scintrex Trace Department)

February 2020 to February 2018
- **AutoClear Asia Corporation**
  QA/QC Inspector
  (Electronics Department)

April 2017 To March 2017
- **SouthCoast Metal Enterprise Inc.**
  EMS/S.O. Staff
  (Safety Department)

June 2014 to April 2014
- **Tarlac City Hall**
  Summer Job Trainee
  (Agriculture Department)

Soft Skills

- Excellent Communication and organizational Skills
- Enthusiastic and eager to meet challenges
- Hardworking and willing to learn
- Ability to multitask

Hard Skills

- Good typing and computer skills
- Email writing and communication skills
- Proficient in Microsoft Office 2016 (Word, Excel and PowerPoint)
- Knowledgeable in Canva & Filmora Editing Apps
- Knowledgeable in Software Installation and Management
- Knowledgeable in Adobe Photoshop CS3, CS6 & 2020
- Knowledgeable in Ericson Remote Access 2.0
- Knowledgeable in Computer Maintenance
- Knowledgeable in OS: Linux and Windows

Education

2010-2014
- Bachelor of Science in Electronics and Communication Engineering
  AMA Computer College

Personal Info.

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quiazonkrisandra@gmail.com

Home Address
Tibag, Tarlac City /Capas, Tarlac

Seminars Attended

- Occupational First Aid & BLS-CPR with AED
- Fire Safety Seminar
- Disaster Preparedness Seminar –The Big One
- Pre-employment Orientation Seminar (PEOS)
- Fluke Networks Seminar
- LCD Technology Seminar
- Basic Fiber Optic Technology Seminar
- Latest Wireless Trends: The Future and LTE Seminar
- Radio in the Midst of Digital Age Seminar

Professional and Certificates Acquired

- **Setting Up Computer Networks**
  (April 8,2022)
- **Setting Up Computer Networks**
  (April 8,2022)
- **Maintaining Computer Systems and Networks**
  (January 15, 2021)
- **Installing and Configuring Computer System**
  (January 15, 2021)
- **Remote Access 2.0 (RA), and DPM with Connected X Cascade**
  (February 19,2021)
- **First Aider BLS-CPR & AED**
  (March 08,2019 – March 07,2021)
- **Electronics Technician**
  (November 9, 2015 – May 23, 2018)
- **Certified Cabling Test Technician Associate**
  (May 3, 2012- May 3, 2014)
- **Certificate of Completion for Certified Cabling Test Technician Associate**
  (April 27, 2012) from Fluke Networks
- **Certificate of Course Completion for CCNA Routing and Switching: Introduction to Networks from Cisco Networking Academy**