ROCHEL B. RENTON

MY CONTACT

rbrenton17@gmail.com

+971 56 650 5324

AL BADHA DUBAI, UAE

PERSONAL INFORMATION

- **DATE OF BIRTH**
  JULY 17, 1971
- **PLACE OF BIRTH**
  PHILIPPINES
- **CIVIL STATUS**
  MARRIED
- **NATIONALITY**
  FILIPINO
- **RELIGION**
  CATHOLIC
- **LANGUAGE SPOKEN**
  ENGLISH AND TAGALOG

OBJECTIVE

TO WORK FOR A REPUTABLE AND KNOWN ESTABLISHMENT WHERE I CAN UTILIZE MY ATTRIBUTES AND COMPETENCIES, EXCEED THE COMPANY'S EXPECTATIONS AND PROVE TO BE AN ASSET TO THE COMPANY.

PROFESSIONAL EXPERIENCE

ASSISTANT TEACHER
ART VILLAGE NURSERY
JUMEIRAH DUBAI, UNITED ARAB EMIRATES
2017-PRESENT

ASSISTANT TEACHER
PHILIPPIINES
OCTOBER 2014 TO APRIL 2016

KEY RESPONSIBILITIES:

- PLAN AND IMPLEMENT CLASSROOM CORE CURRICULUM AND INSTRUCTIVE PROGRAMS FOR CHILDREN IN THE ABSENCE OF THE SUPERVISING TEACHER
- ASSIST LEAD TEACHER IN LESSON DELIVERY AND PRESENTATION
- ADMINISTER BEHAVIOR OF STUDENTS TO CREATE A SAFE CLASSROOM'S ENVIRONMENT
- UPHOLD CLASSROOM VIGOROUS ENVIRONMENT CONDUCIVE TO LEARNING AND SUITABLE TO THE PHYSICAL, SOCIAL AND EMOTIONAL DEVELOPMENT OF STUDENTS
- MAINTAIN RECORDS AND COMPILE VARIED REPORTS IN AN ACCURATE AND TIMELY MANNER
- COMMUNICATE AND INTERACT WITH PARENTS AND CAREGIVERS
- ENSURE PARENT INVOLVEMENT IN PROGRAM PLANNING
- CREATE NURTURING, HELPFUL AND COMPASSIONATE ENVIRONMENT FOR CHILDREN
- PROVIDE PRIMARY CARE TO ASSIGNED INFANTS AND TODDLERS
- CREATE AND IMPLEMENT AGE APPROPRIATE ACTIVITIES
- PREPARE AND ORGANIZE DIFFERENT TEACHING AIDS FOR USE IN CLASSROOM
- HEAT UP AND SERVE LUNCHES AND ASSIST CHILDREN IN EATING
- MAINTAIN A CLEAN, SAFE AND FULLY ORGANIZED CLASSROOM
- ASSIST WITH EXECUTION OF INDIVIDUAL DEVELOPMENT PLANS
- MAINTAIN FILES AND RECORDS OF CHILDREN'S PROGRESS
- PARTICIPATE IN TEACHER-PARENT MEETINGS
- DEVELOP CURIOSITY, EXPLORATION AND PROBLEM SOLVING SKILLS AMONG CHILDREN
- MANAGE EMERGENCIES DURING AND AFTER SCHOOL
- ORGANIZE EXTRA-CURRICULAR ACTIVITIES, SPECIAL EVENTS AND WORKSHOPS.

TRAINING ATTENDED

- **FIRST AID TRAINING**
  ART VILLAGE NURSEY

- **SHADOW TEACHING**
  FILBRIT TRAINING CENTER
  DATE: FEBRUARY 16, 2019

- **REGGIO EMILIA APPROACH TRAINING (60 HOURS)**
  ART VILLAGE NURSERY
  DATE: 2021-2022

- **REGGIO EMILIA APPROAH TRAINING (60 HOURS)**
  ART VILLAGE NURSERY
  DATE: 2022-2023

REFERENCE

- **DANI DUNCAN**
  LEAD TEACHER
  AUSTRALIAN INTERNATIONAL SCHOOL
  DUBAI, UAE
  +971 54 432 4953

- **RACHELLE ANNE FRANCISCO**
  ADMINISTRATOR
  ART VILLAGE NURSERY
  DUBAI, UAE
  +971 52 383 9967

STRENGTH

- WILLINGNESS TO LEARN
- SELF-MOTIVATED AND CAN WORK WITH MINIMUM SUPERVISION.
- WITH SENSE OF RESPONSIBILITY
- ORGANIZE AND RESOURCEFUL

EDUCATION BACKGROUND

- **EARLY YEARS EDUCATION CACHE LEVEL 3**
  NATIONAL ACADEMY
  PHILIPPINES
  MAY 22, 2021- AUGUST 18, 2021

- **BACHELOR OF SECONDARY EDUCATION**
  LAGUNA COLLEGE OF BUSINESS AND ARTS
  LAGUNA PHILIPPINES
  2015-2016
  COMPLETED IN 2014

- **AB MASS COMMUNICATION AND ARTS**
  PHILIPPINE WOMEN UNIVERSITY,
  PHILIPPINES
  1989-1994

I HEREBY CERTIFY THAT THE ABOVE INFORMATIONS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEFS.

ROCHEL B. RENTON
APPLICANT