

Eduardo Z. Arellano

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OBJECTIVE

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings.

WORK EXPERIENCE

JULY 2023 – PRESENT

UTILITIES AND FACILITIES SUPERVISOR, UNIVERSAL ROBINA CORPORATION

- Participates in the development and implementation of goals, objectives, policies, and priorities for assigned services and programs; identifies resource needs; recommends and implements policies and procedures, including standard operating procedures for assigned areas.
- Evaluates employee performance, counsels employees, and effectively recommends initial disciplinary action.
- Trains staff in work and safety procedures and in the operation and use of equipment and supplies; implements procedures and standards.
- Monitors operations and activities of the utility maintenance work unit; identifies opportunities for improving service delivery methods and procedures; provides recommendations concerning process changes; reviews with appropriate management staff; implements improvements.
- Supervises the use of and operation of tools, equipment, and vehicles; ensures that tools, equipment, and vehicles are safely operated, maintained, and secured when not in use; coordinates the servicing, repair, and replacement of tools and equipment.
- Performs the most complex utility maintenance duties and provides technical assistance to crews.
- Troubleshoots complex operational and maintenance problems; corrects or directs the correction and repair of operational and/or equipment problems.
- Performs other duties as assigned.

MARCH 2020 – JULY 2023

RELIABILITY TECHNICIAN, UNIVERSAL ROBINA CORPORATION

- Provide support to Operations, Maintenance and Reliability to eliminate unplanned downtime due to equipment defects
- Provide reliability coverage as needed which may include extended hours, nights, weekends and call ins
- Perform work in various weather conditions which includes indoor and outdoor routes
- Attend operations, maintenance and safety meetings as required
- Promote a safe work environment by participating in safety audits, special teams, soar observations, and other voluntary participation activities.
- Inspect, perform, and document calibrations according to company policies and procedures
- Keep equipment operating within specified ranges according to manufacturer's specifications
- Assure that equipment is calibrated and maintained according to ISO, government, and safety regulations
- Perform preventive maintenance and service of equipment
- Maintain accurate records of calibrations.

AUGUST 2019 – MARCH 2020**ELECTRICAL TECHNICIAN, UNIVERSAL ROBINA CORPORATION**

- Assemble, install, test, and maintain electrical or electronic wiring, equipment, apparatus, and fixtures, using hand tools and power tools.
- Diagnose malfunctioning systems, apparatus, and components using test equipment and hand tools, to locate the cause of a breakdown and correct the problem. Inspect electrical systems, equipment, and components to identify hazards, defects, and the need for adjustment or repair, and to ensure compliance with codes.
- Test electrical system and continuity of circuits in electrical wiring, equipment, and fixtures, using testing devices such as ohmmeters, voltmeters, and oscilloscopes, to ensure compatibility and safety of the system.
- Accept full responsibility for all safety procedures as stated in the JSA (Job Safety Analysis)
- Understanding and helping maintain work orders, preventative maintenance system, and n SAP
- Work from ladders and lifts to install, maintain or repair electrical wiring, equipment, and fixtures.
- Read and interpret electrical schematic diagram.
- Utilize problem-solving techniques in interacting with other employees in resolving issues.
- Adhere to LOTO (Lock Out Tag Out) procedure

SEPTEMBER 2017 -AUGUST 2019**MECHANICAL TECHNICIAN, UNIVERSAL ROBINA CORPORATION**

- Attend all mechanical problems and faults that the operators encountered including hydraulic system, pneumatic system, belt conveyors, and overhead traveling cranes.
- Troubleshoot all mechanical problems on BOPP line from material feeding, extrusion line, machine direction oriented, transverse direction oriented, pull roll and winder. Also troubleshoot problems on converting machine, plastic recycling system, grinders, shredder, hydraulic chopper and silo.
- Assist in electrical, repairs of the production equipment and machine.
- Prepares and completes work order after completion of each task using SAP release program.
- Accept full responsibility for all safety procedures as stated in the JSA (Job Safety Analysis)

DECEMBER 2015 -SEPTEMBER 2017**UTILITIES AND FACILITIES TECHNICIAN, UNIVERSAL ROBINA CORPORATION**

- Oversee the daily operation of the boilers, chillers, HVAC, air compressors, and other equipment while doing electrical and mechanical repairs and testing.
- Inspect equipment and components to identify hazards, defects, and the need for adjustment or repair, and to ensure compliance with codes
- Provides service in the quality control, repair, modification and cleaning of, or membrane replacement of, as required for Reverse Osmosis (RO) equipment and associated pretreatment units including media filtration and micro filtration.
- Understand and safely work with 3 phase AC power circuits (227-480V), 110V circuits and low voltage systems
- Observe and diagnose malfunctioning machines, systems, apparatus, and components, using test equipment and hand tools to locate the cause of a breakdown or operational problem.
- Accept full responsibility for all safety procedures as stated in the JSA (Job Safety Analysis)

FEBRUARY 2013-DECEMBER 2015**MACHINE OPERATOR, UNIVERSAL ROBINA CORPORATION**

- Verify Production Run Package information for quality and accuracy.
- Supply Slitting Team with set up and process instruction.

- Complete all associated documentation and reports.
- Monitor/Inspect equipment for safe operation and/or any maintenance requirements.
- Communicate timely and effectively with all employees, supervisors, and plant manager.
- Demonstrates good housekeeping and maintaining a clean and safe work environment.
- Responsible for the safety of his team members; should never operate the machine when someone is inside the guarded area.
- All other duties appropriate to the position as assigned or required by the supervisor.

SEMINARS AND TRAINING ATTENDED

- **ADVANCED INDUSTRIAL CALIBRATION SEMINAR – MODULE 2 – GRYKE SCIENTIFIC INSTRUMENTS TRADING**
ACACIA HOTEL MANILA, FILINVEST CORPORATE CITY ALABANG PHILIPPINES
JUNE 25, 2022
- **PRODUCT TRAINING OF MERIAM CLP-HP-M600KT – ACCESS FRONTIER TECHNOLOGIST**
UNIVERSAL ROBINA CORPORATION BOPP
MARCH 17, 2021
- **US TESTING TRANSFORMER OIL TESTING SERVICES – ASIAPHIL**
BRGY. SAN ANTONIO, STO. TOMAS BATANGAS PHILIPPINES
OCTOBER 7, 2016
- **PIPE INSULATION**
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
NOVEMBER 7, 2012
- **INSTRUMENTATION AND CONTROL SERVICING – NCII**
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
AUGUST 27, 2012
- **INSTRUMENTATION AND CONTROL SERVICING NCII – MECHATRONICS TECHNOLOGIES CORPORATION**
TESDA CALABARZON, P. HERERA STREET BATANGAS CITY PHILIPPINES
AUGUST 10, 2012
- **PROCESS INSTRUMENTATION AND CONTROL – RTF SCIENTIFIC**
BATANGAS STATE UNIVERSITY ALANGILAN CAMPUS, ALANGILAN BATANGAS CITY PHILIPPINES
FEBRUARY 10, 2012
- **ON THE JOB TRAINING – INSTRUMENTS AND ELECTRICAL, ENGINEERING DEPARTMENT**
PILIPINAS SHELL PETROLEUM CORPORATION
DECEMBER 9, 2011
- **PROCESS CONTROL AND AUTOMATION**
BATANGAS STATE UNIVERSITY ALANGILAN CAMPUS, ALANGILAN BATANGAS CITY PHILIPPINES
SEPTEMBER 9, 2010
- **MEASUREMENT AND CALIBRATION – CALBRIDGE TECHNICAL TRAINING**
BATANGAS STATE UNIVERSITY MAIN CAMPUS, RIZAL AVENUE BATANGAS CITY PHILIPPINES
SEPTEMBER 6, 2010

- **RENEWABLE ENERGY AND PROCESS CONTROL AND AUTOMATION FOR GEOTHERMAL POWER PLANT**
ABOITIZ MAK-BAN GEO, CALAUAN LAGUNA PHILIPPINES
FEBRUARY 10, 2010
- **ROBOTICS AND PROCESS CONTROL AND AUTOMATION FOR AUTOMATED INDUSTRIES**
FESTO PHILIPPINES, INC.
FEBRUARY 10, 2010
- **ON THE JOB TRAINING – PLANT AND EQUIPMENT MAINTENANCE DEPARTMENT**
AG&P ATLANTIC, GULF & PACIFIC COMPANY OF MANILA INC.
SAN ROQUE BAUAN BATANGAS PHILIPPINES
NOVEMBER 27, 2009

EDUCATIONAL BACKGROUND

JUNE 2007 – APRIL 2012

- **BACHELOR OF INDUSTRIAL TECHNOLOGY MAJOR IN INSTRUMENTATION AND CONTROL ENGINEERING TECHNOLOGY**, BATANGAS STATE UNIVERSITY

JUNE 2002 – APRIL 2007

- **SECONDARY LEVEL**, BATANGAS STATE UNIVERSITY

JUNE 1996 – APRIL 2002

- **PRIMARY LEVEL**, SAN MIGUEL, ELEMENTARY SCHOOL

PERSONAL INFORMATION

Date of Birth:	October 13,1990
Age:	32
Gender:	Male
Marital Status:	Married
Nationality:	Filipino
Spouse Name:	Jonalyn C. Arellano
Father's Name:	Cresenciano A. Arellano
Mother's Name:	Cristina Z. Arellano
Hobbies:	Playing Basketball

CHARACTER REFERENCES:

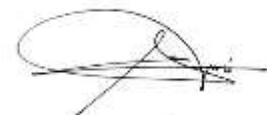
Gerardo A. Panaligan

Operations Manager

Universal Robina Corporation

09564407028

I hereby certify that the above information is true and correct to the best of my knowledge and beliefs.



EDUARDO Z. ARELLANO