

# ARTHUR R. DELA PEÑA III

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Bulakan, Bulacan

## PROFESSIONAL SUMMARY

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Experienced woodworker with nearly 5 years of hands-on expertise in crafting high-quality furniture, custom woodwork pieces, and cabinets. Skilled in precision cutting, joinery, and finishing techniques. Experienced in managing day-to-day operations and fostering positive client relationships.

## SKILLS

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- Proficiency in operating power tools including table saw, band saw, miter saw, router, jointer, planer, circular saw, drill press, belt sander, jigsaw, and pneumatic nailer.
- Expertise in woodworking finishing techniques such as staining, varnishing, painting, and waxing.
- Proficiency in cabinet making techniques including building and installing custom cabinets.
- Expertise in cabinet hardware installation such as hinges, drawer slides, and soft-close mechanisms.
- Knowledge of woodworking techniques for replacing damaged or missing parts such as legs, drawers, and other hardware.
- Skill in repairing scratches, dents, cracks, and other surface damage on wood furniture.

## WORK EXPERIENCE

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### Woodworker / Business Owner

June 2019 - Present

Steel & Grain · Bulakan, Bulacan

- Hands-on woodworking business owner responsible for every aspect of woodworking operation, from initial client acquisition to final production.
- Meeting with clients to understand their needs, provide expert advice, and provide solutions.
- Sourcing high quality wood, hardware, and other materials from trusted suppliers.
- Personally operate power tools from cutting to finishing custom furniture.
- Assess and repair damaged furniture, replacement of hardware, and restoration of finishes. Utilize woodworking skills to restore furniture to its original condition.
- Provide on-site installation services, ensuring that finished products are installed correctly and securely, and addressing any issues to ensure client satisfaction.

### Service Desk Agent

Mar 2023- Present

Weserv Systems International Inc. · Bonifacio Global City

- Providing technical support and troubleshooting for IT-related issues.
- Responding to user inquiries and resolving problems via phone, email, or chat.
- Assisting with user account management, password resets, and access permissions.

### Sales Coordinator

Mar 2019 - May 2019

Storehub Philippines · Makati City

- Responsible for cold calling, lead generation, organizing sales funnel, scheduling and closing deals.

### POS Technical Sales Representative

Sept 2014 - Nov 2018

Condor POS Solutions RP Inc · Quezon City

- Responsible for hardware and software setup and configuration, installation, store training, online and onsite support, and closing deals.

## CERTIFICATION

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### Basic Woodworking Workshop

Nov 21, 2019

Wood Academy · Quezon City

## EDUCATION

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### Networking & Telecommunications

2012- 2014

AMA Computer Learning Center · Malolos Bulacan

## CHARACTER REFERENCE

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Available upon request