

# MARY JOY SIGUA KIM

+639277020452/ +88697184597 · Shumaeyakim23@gmail.com  
101 Lourdes St. Virgen Delos Remedios, Angeles City

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## CAREER OBJECTIVE

Diligent and skilled production worker with a proven track record of excellence in factory operations. Highly experienced in performing a wide range of manufacturing tasks, ensuring the efficient and smooth functioning of production lines. With a dedication to quality control and continuous process improvement, I am an essential asset in enhancing production efficiency and product excellence. Seeking to leverage my expertise and work ethic to make a significant impact as a valuable member of the production team.

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## KEY COMPETENCIES

Machine Operation	Attention to Detail	Strong interpersonal skills
Quality Control	Critical thinking skills	Proactive and self-motivated
Production Efficiency	Excellent communication skills	Exceptional organizational skills

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## PROFESSIONAL EXPERIENCE

### Machine Operator (Final Testing)

Aug. 2020 - Aug. 2023

*King Yuan Electronic Corp.*

- Ensure the accuracy of both the IC's actual quality and the quantity report.
- Preparing the IC, checking the quantity and the actual count quantity of traveler sheet are 100% tally and cleaning the IC before testing.
- Adhering to company policies and procedures related to testing and quality control.
- Performing thorough inspections and tests on products or components using the machine.

### Production Operator

Aug. 2014 - Aug. 2020

*Innolux Corporation (Taiwan Republic of China)*

- Assemble parts or components to create finished products, following production instructions and quality standards.
- Follow safety guidelines and procedures to maintain a safe working environment.
- Set up machines for production runs, perform routine maintenance, and troubleshoot minor issues.

### Kitchen Staff

April 2012- April 2014

*Halwani Bros (Jeddah KSA)*

- Assist with food preparation, such as washing and peeling vegetables.
- Clean and sanitize kitchen surfaces and equipment.
- Receive and store deliveries of food and kitchen supplies.

### Production Operator

Sept. 2011- March 2012

*Nanox Phil*

- Run and monitor production machinery and equipment.
- Set up machines for production runs, perform routine maintenance, and troubleshoot minor issues .
- Adhering to company policies and procedures related to testing and quality control.

### Machine Operator

Sept. 2011- March 2012

*SD (Plastic Injection) South Korea*

- Prepare the machine for operation by ensuring it is correctly calibrated, aligned, and equipped with the necessary tools and materials.
  - Operate the machine according to established procedures and guidelines.
  - Monitor the output of the machine to ensure that products meet quality standards.
  - Perform routine maintenance tasks on the machine, such as cleaning, lubricating, and inspecting parts.
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## EDUCATION & CERTIFICATIONS

### Francisco G.Nepomuceno Memorial Highschool

Secondary  
2000-2004

### Sto.Rosario Elementary School

Elementary  
1994-2000

## REFERENCES

*Available upon request*

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To whom it may concern,

I am writing to express my strong interest in the Production Worker position. With my previous experience in manufacturing environments and my dedication to quality and efficiency, I am confident in my ability to contribute positively to your production team.

With more than 11 years of experience as a production worker from different companies, I have developed a comprehensive skill set that aligns well with the requirements of the role. Some of my key strengths include:

1. Proficient in Machine Operation: I have operated a variety of machinery, with a focus on maintaining optimal productivity while ensuring the highest quality of products.
2. Strong Attention to Detail: I understand the importance of precision in production work, and I am meticulous in following instructions and adhering to quality control standards.
3. Safety-Conscious: Safety is a top priority for me, and I consistently adhere to all safety protocols and guidelines to create a secure work environment for myself and my colleagues.
4. Team Collaboration: I thrive in a team-oriented setting and believe that effective communication and cooperation are essential for achieving production goals and targets.
5. Continuous Improvement: I am always eager to learn and improve my skills. I actively seek out opportunities to enhance my knowledge of production processes and contribute ideas to optimize workflow.

I have been commended for my strong work ethic, reliability, and ability to adapt to changing production demands. I take great pride in my work and approach each task with dedication and enthusiasm.

I am excited about the prospect of joining your company and contributing my expertise to support the company's growth and success. I am confident that my skills and experience make me a valuable asset to your production team.

Enclosed is my resume, which provides additional details about my qualifications. I would be grateful for the opportunity to discuss how my abilities align with your company's needs in greater detail. Thank you for considering my application.

Sincerely,

Mary Joy Kim

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To whom it may concern,

I am writing to express my keen interest in joining your company. As an enthusiastic and driven professional, I am eager to contribute my diverse skills and experiences to a company that values innovation, teamwork, and excellence.

My ability to adapt to dynamic environments and collaborate effectively with teams has allowed me to consistently achieve exceptional results.

I have been commended for my strong work ethic, reliability, and ability to adapt to changing production demands. I take great pride in my work and approach each task with dedication and enthusiasm.

I am excited about the prospect of joining your company and contributing my expertise to support the company's growth and success. I am confident that my skills and experience make me a valuable asset to your production team.

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Mary Joy Kim