

Ginaline Yee

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Purok 1 NIA Road Barangay Balibago, Santa Rosa City Laguna, Philii

SUMMARY OF QUALIFICATIONS

Expertise in the usage of MS office tools namely MS-Excel, Power Point, MS-Word.

Knowledgeable on SAP System.

Knowledgeable in 2D AutoCAD Tools

Knowledgeable in Minitab Tools

Knowledgeable in Logistics processes

KEY COMPETENCIES

Process improvement

Data-driven strategic planning

Cost-benefit analysis

Report writing and presenting

Critical thinking skills

Excellent communication skills

Strong interpersonal skills

Proactive and self-motivated

Exceptional organisational skills

PROFESSIONAL EXPERIENCE

Integrated Micro-Electronics Inc.

April 2017 - Present

Process Engineer

Developed and implemented a standardized reporting framework, resulting in improved visibility of key performance metrics and enabling data-driven decision-making at all levels of the organization. Develop best practices, routines, and innovative solutions to improve production rates and quality of output. Support group to address line issues and things that hinders productivity in the line. Production manufacturing readiness checklist monitoring including Bill of Materials and forecast of engineering build.

One Source General Solutions Inc.

Sept 2015 - April 2017

Process Technician

Assisted project Engineers in planning and executing various projects, ensuring adherence to project timelines and deliverables. Performed numerous tasks including support of the customer requirement, process monitoring, updating of engineering documents, operation orientation and disposition of defective workmanship issues and material.

Amkor Technology Philippines Inc.

May 2014 - Sept 2015

Material Handler

In charge in maintaining and monitoring of incoming materials for all NPI models. Monitor the issuance of materials especially on the consumable parts. Verifying the accuracy of quantity and quality of incoming deliveries. Keeping a well-maintained and updated account of stock and inventory. Conveying purchasing requirements and keeping data on the availability of products in short supply.

EDUCATIONAL BACKGROUND

Bachelor of Science in Industrial Engineering

University of Batangas

Batangas City

Associate in Computer Technology

Asian College of Science and Technology

PERSONAL DATA

Sex: Female Age: 31 yrs. old

Date of birth: February 12, 1992

Place of birth: Timbanga Bacong, Negros Oriental

Civil status: Single

Nationality: Filipino

Religion: Roman Catholic