

MARIA LUZ B. TEJERERO

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PROFILE

A versatile and experienced professional with a proven track record in teaching. Demonstrates excellent teaching skills. An innovative problem solver with the ability to manage multiple tasks simultaneously. Highly motivated and results-driven, consistently achieving goals and exceeding expectations. Thrives in challenging environments and adapts quickly to change.

PROFESSIONAL EXPERIENCE

JUNIOR HIGH SCHOOL TEACHER - TEACHER III

Jul 2014 – PRESENT | Philippines

SUBJECTS HANDLED: History, English

Learners Age: 12-17

Department of Education

- Prepare and implement daily lesson plans and instructional materials for Junior High School students.
- Conduct lectures, discussions, and activities that promote the students' comprehension and retention of the subject matter.
- Evaluate and grade students' performances through examinations, quizzes, and projects.
- Maintain accurate and updated records of students' attendance, academic progress, and behaviour.
- Participate in department meetings, workshops, and training sessions to enhance teaching skills and knowledge.

SKILLS

- Active listener, able to clearly and effectively communicate with individuals and groups.
- Skilled in nonverbal communication, such as body language and tone of voice.
- Able to work in a diverse environment.
- Proficient in time management, able to meet deadlines and complete tasks efficiently.
- Committed to achieving goals and objectives through persistent effort and dedication.
- Adaptable and able to respond to changing circumstances and priorities.
- Comfortable with ambiguity and uncertainty, able to think on one's feet.
- Skilled in creating and delivering engaging and effective lessons.
- Experienced in adapting lessons to meet the needs and interests of students.
- Experienced in maintaining accurate and organized records and files.

EDUCATION

DIPLOMA IN MASTER OF ARTS IN EDUCATION MAJOR IN EDUCATIONAL MANAGEMENT ESSU-BOR | 2020

Eastern Samar State University - Can-avid

BACHELOR OF SECONDARY EDUCATION MAJOR IN SOCIAL SCIENCE

Eastern Samar State University - Can-avid

INTERESTS

- Baking cakes
- Singing
- Playing softball
- Computers