

Curriculum Vitae of

# RIZA B. PINPIN



Date of Birth: July 28, 1982  
Age: 41 years old  
Citizenship: Filipino  
Civil Status: Married  
Address: Ph 3 Blk 3 Lot 16 Uranium St. Sta Elena Subd Antipolo City  
Contact number: 09286371535  
Email address: riza.bautista18@yahoo.com

## QUALIFICATIONS

- Good in Oral and Written Communication
- Bilingual proficiency in English and Filipino
- Proficient in Computer applications
- Ability to learn fast and can work with minimal supervision
- High level of management skills with the ability to manage tasks at one time
- Results oriented, flexible and has strong organizational skills
- Strong work ethic, proactive attitude and initiative

## WORK EXPERIENCE

Oct 2022- Present	Remitly Manila Risk Investigator/Fraud Analyst Greenfield Mandaluyong City
March 2022 – Sept 2022	Remitly CSR <b>Full Potential Solutions</b> Robinsons Cyberscape Ortigas Pasig City
Sept 2020 - Nov 2021	Client Support Associate <b>TDCX</b> Robinsons Cyberscape Ortigas Pasig City

July 2017 - October 2018	Customer Service Representative <b>Stellar</b> MDC bldg Eastwood QC
July 2012 – June 2016	Customer Service Representative/ Technical Support <b>Datacom/Convergys</b> IBM Plaza Eastwood City Q.C
February 2008- October 2011	Customer Service Representative/ Technical Support <b>Teletech</b> Robinson’s Place Ortigas Ext.,Cainta Rizal
June 2007 – November 2007	Sales Associate <b>Telus International</b> Ortigas, Pasig City
June 2005 – March 2007	<b>Grade School Teacher</b> Siena College Del Monte Avenue, Quezon City
November 2003 – March 2005	<b>High School / Grade School Teacher</b> St. Michael Academy, Oas , Albay

<b>PROFFESIONAL QUALIFICATIONS</b>
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**Career Service Professional Honor Graduate**

NCR/ December 2018

**Teacher’s Licensure Examination**

Legazpi, Albay/ August 2004

PRC License 0867796

<b>EDUCATIONAL BACKGROUND</b>
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**COLLEGE:**

1999-2003

**Siena College**

Bachelor of Secondary Education

Major in Religious Education and Minor in English Literature

**Cum Laude**

**SECONDARY:**

1995-1999

**Our Lady of Peace School**

Antipolo City

**PRIMARY:**

1988-1995

**Our Lady of Peace School**

Antipolo City