

JESSA FLORES SANDOVAL
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Unit 17 10-12 Thomas Street, Parramatta, New South Wales, 2150
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OBJECTIVES

To be part of an organization that would entitle me to utilize all my dexterities as an individual while actively involving the company's development & growth and being an international student, whereas my educational background can be manifested to the optimum level, to be part of an efficient and effective workforce, to contribute to this era of innovations and to meet the professional challenges of today's generation.

EDUCATION

Kingsford Academy Australia
August 2023 Certificate IV in Kitchen Management

EXPERIENCE

Ashfield Terrace Community Care | Ashfield

Food Service Office November 27, 2023 – Present

- Ensure outstanding customer experience at every meal
- Ensure meals are served in line with resident dietary requirements and restrictions.
- Know resident preference
- Purposeful plating of food
- Preparing tables for dining service
- Preparing in-room dining service
- Maintain knowledge of the complete menu, daily specials, and available items
- Present customers with the menu, informing them of daily specials, and taking orders
- Maintain clean, organised serveries and sculleries
- Strictly adhere to food, sanitary, and safety standards
- Deliver food and beverages in a timely manner

Yatsal Distributors | 2A Murray Jones Drive Bankstown Aerodrome NSW 2200

Pick and Pack August 17 – September 15, 2023

- RF Scanning
- Picking of orders using pallet jack
- Assist in ad-hoc task

Copeland | SM Cyber West 10F, Brgy Bungad, Quezon City

Senior Analyst June 1, 2023 – July 21, 2023

- Extracts/generates quantitative information from databases using standard queries.
- Combines extracted data from multiple resources using automated tools
- Creates charts, trends as necessary to aid in easy interpretation and better understanding of analyzed data
- Optimize the reporting process by enhancing tools/scripts
- Leads a team in handling a Continuous Improvement Project using a problem-solving methodology
- Facilitates the lesson learned collaboration with the projects team
- Maintaining an accurate and timely information base concerning the projects product and their associated documentation till project completion Kanban
- Monitor and record results from quality activities and assess their performances
- Track and monitor the revision or changes to the project artefacts

Emerson Electric Asia | SM Cyber West 10F, Brgy Bungad, Quezon City

Senior Analyst October 4, 2021 – May 31, 2023

- Extracts/generates quantitative information from databases using standard queries.
- Combines extracted data from multiple resources using automated tools
- Creates charts, trends as necessary to aid in easy interpretation and better understanding of analyzed data
- Optimize the reporting process by enhancing tools/scripts
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Advance Outsourcing Business Services Inc (Johnson and Johnson PH) | Edison Rd, Paranaque City

Customer Collaboration Associate April 7,2016 – September 30,2021

- Builds and maintains an effective relationship & partnership with customers' Supply Chain functions and coordinates with company's commercial teams in all interactions with the customer.
- Collaborate with all internal functions that service the global/regional customer, in particular Customer Development, using your Supply Chain knowledge and network as appropriate.
- Supports CCM engagements with key stakeholders to help identify continuous improvement opportunities that service the vision and objectives of the Customer Connect program.
- Actively engages Customer Development & Retail Plan & Logistics relative to the specific CC partner and collects relevant information they obtain through customer interaction.
- Helps identify the causal drivers of service gaps between J&J and customers' service measure
- Analyzes, organizes and presents information that ensures understanding of customer needs - service performance, cost to serve & collaboration initiatives

Saint Joseph College Inc | Rosario, Batangas

Part Time Teacher November 2018 – June 2019 and August 2020 - December 2021

- Focused in Teaching Production and Operations Management and Strategic Management

SKILLS

- Pallet Jack
- Microsoft Offices (365)
- Customer Service
- Teaching
- SAP
- Power BI
- Power Automate
- Power App
- Data Analytics
- Responsible
- Fast Learner and can work with minimum supervision
- Possessing good written and oral communication skills
- Creative with effective interpersonal skills and organizational abilities.
- Food and Material Handling
- Cash Handling

I hereby, certify that all the given information stated in this resume is legitimate and true to the best of my knowledge and belief

JESSA FLORES SANDOVAL