

ROXANE GALUT CALANTES

- #31 Hunterhorn Crescent NE Calgary, Alberta, Canada, T2K6J4
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- Email Address: calantesroxane0812@gmail.com



SUMMARY

Enthusiastic Educator for nine years.
Excellent in dealing with pre-school and school aged children.
Hard working house helper.
Expert in doing office work.

- **PRIVATE HOME BASE TUTOR**
Jhomes Tutorial Center
Quezon City, Philippines
May 2015- July 2015

WORK EXPERIENCE

- **ADMINISTRATIVE OFFICER II**
Department Of Education
Ilocos Norte, Philippines
February 16, 2023 to December 6, 2023
- **ALS ENUMERATOR**
Department Of Education
Ilocos Norte, Philippines
October 13, 2022- December 13, 2022
- **HOUSE HELPER**
Mrs. Jessica Madriaga
Pasay City, Philippines
May 2021- September 2022
- **TEACHER I**
Department Of Education
Ilocos Norte, Philippines
September 2016- April 2021

EDUCATION

Bachelor of Elementary Education
Mariano Marcos State University- College of Teacher Education, Philippines
2010-2014

BOARD EXAM/ELIGIBILITY

Board Licensure Examination for Professional Teachers
Laoag City, Ilocos Norte
August 17, 2014

SKILLS/EXPERTIES

- Computer Literate- Proficient in Microsoft Office, MS Excel, Power Point.
- Good Therapeutic communication skills.
- Strong analytical and problem-solving skills.

