

# RENCY G. DE LA CRUZ

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## OBJECTIVE

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To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills and contribute to team success through hard work, attention to detail and excellent organizational skills and also motivated to learn, grow and excel in my work industry.

## WORKRK HISTORY

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**CADET ENGINEER  
(ELECTRICAL DESIGN  
ENGINEER)**

AUGUST 2022 TO MAY 2023

**GUEVARA & PARTNERS INC, MAKATI CITY PHILIPPINES**

- Use coordination and planning skills to achieve results according to schedule.
- Actively listened to customers request, confirming full understanding before addressing concerns.
- Developed and maintained courteous and effective working relationship.
- Design electrical plan lay out according to the Philippine Electrical Code.
- Plan and design effective improvement proposal.
- Attend seminars conducted by clients.
- Create Electrical Plan layout using CAD software.
- Making electrical analysis and load schedule for the electrical plan.

**ELECTRICIAN**

DECEMBER 2013 TO  
FEBRUARY 2015

**ELECTROSYSTEM INTEGRATED TECHNOLOGY SOLUTION,  
MAKATI CITY PHILIPPINES**

- Analyzed blueprints to diagnose potential electrical hazards and carry out risk assessments prior to starting new jobs.
- Planned layout and installation of electrical wiring equipment and fixtures base on specifications and applicable code.
- Read and interpreted electrical, mechanical and architectural drawings and electrical code specifications for wiring layouts.

**ELECTRICIAN**

APRIL 2011 TO JUNE 2012

**KAIZEN E AND M CORPORATION, MAKATI CITY PHILIPPINES**

- Analyzed blueprints to diagnose potential electrical hazards and carry out risk assessments prior to starting new jobs.
- Planned layout and installation of electrical wiring equipment and fixtures base on specifications and applicable code.
- Read and interpreted electrical, mechanical and architectural drawings and electrical code specifications for wiring layouts.

## EDUCATION

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2016-06 to 2022-08	<b>BACHELOR OF SCIENCE IN ELECTRICAL ENGINEERING</b> CAMARINES SUR POLYTECHNIC COLLEGES, NABUA CAMARINES SUR PHIL
2009-06 to 2011-04	<b>TWO YEAR CERTIFICATE TECHNOLOGY MAJOR IN ELECTRICAL TECHNOLOGY,</b> UNIVERSITY OF RIZAL SYSTEM, CAINTA RIZAL, PHIL

## CERTIFICATION/SEMINAR

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JUNE 2018 - APRIL 3 2019	<b>THREE YEAR DIPLOMA IN ELECTRICAL TECHNOLOGY</b> NABUA CAMARINES SUR
JUNE 2017 - APRIL 4 2018	<b>TWO YEAR CERTIFICATE IN SENIOR ELECTRICIAN</b> NABUA CAMARINES SUR
JUNE 2016 - APRIL4 2017	<b>ONE YEAR CERTIFICATE IN BUILDING WIRING ELECTRICIAN</b> NABUA CAMARINES SUR
2014 (FEBRUARY 02, to MARCH 09, 16, 23)	<b>CONSTRUCTION OCCUPATIONAL SAFETY AND HEALTH (COSH)</b> TRAINING COURSE, AYALA AVE. MAKATI CITY
AUGUST 3 2016	<b>PRIDECTIVE MAINTENANCE THERMAL SCANNING AND POWER QUALITY ANALYSIS TRAINING</b> FARADAY STREET, MAKATI CITY, PHILIPPINES

## SKILLS

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- Basic knowledge in AUTO CAD
- Knowledge of the installation and maintenance of electrical systems and equipment.
- Capable of reading or writing diagrams and instructions for electrical panels or equipment.
- Knowledge in electrical layout both lighting and power layout, wirings, and installation of electrical fixtures.
- Knowledge in designing electrical plan such as schedule of loads and floor plan layout
- Also can work as an electrician
- Can undergo electrical works, such as wirings, terminations, and layout
- Ability to lift heavy object 50 kilos and up
- Have a learning attitude
- Good communication skills
- Ability to work under pressure
- Self-motivated and resourceful
- Can undergo training for future growth

