



JESECCA T. LIPIT

#4-201 Brgy. San Buenaventura, Luisiana, Laguna, Philippines
(+63) 948-6313-639
Jesecca.lipit@gmail.com

PROFESSIONAL SUMMARY

Hardworking and driven, experienced cashier with almost 5 years in retail. Excellent customer service skills and knowledgeable of POS systems. Efficiently processed payments and reconciled daily transactions.

WORK EXPERIENCE

- Cashier** August 24, 2019 - present
Mercury Drug Corporation (Bagumbayan, Quezon City)
- Processing and receiving payments and issuing receipts to customers as they leave with their purchases.
 - Answering customer questions about the company, products, or services.
 - Provide an in-store customer service presence make an educated decision on their purchase.
 - Stocking shelves and rotating products which may include refrigerated or frozen areas of the store.
 - Trusted to analyze and interpret data, and handle all shipments, deliveries, and material orders.

EDUCATION

Bachelor of Science in Business Administration Major in Human Resource Development Management
2015 - 2019
Southern Luzon State University – Main Campus
Lucban, Quezon

ELIGIBILITY

Career Service Professional Examination August 4, 2019
Sta.Cruz Laguna

SKILLS

- Computer Skills
- Administrative Skills
- Keen to Details
- Time Management
- POS Systems
- Reliability
- Multi-tasking
- Cash handling – Expert

REFERENCES

Ms. Christine L. Sinuhin Drug Retailing Company
Assistant Branch Manager
• (+63) 991-5446-501

Mr. Rolan D. Rico Drug Retailing Company
Branch Manager
• (+63) 923-1709-007