RICHARD TOLENTINO

#2 Chipper Crescent Scarborough Toronto Ontario, Canada | (647) 453- 1980 | rtolentinormt@yahoo.com

February 28, 2024

Dear Hiring Manager,

I hope all is well with you and the company.

I am writing to express my strong interest in applying for a position at your company. I am excited to explore opportunities to contribute my skills and dedication to your team.

My open-mindedness and adaptability are key strengths that allow me to embrace new challenges and embrace learning opportunities. I am enthusiastic about taking on new tasks and continuously expanding my skill set to meet the demands of any role. I am committed to fostering a productive and harmonious work environment that promotes collective success.

As a Medical Technologist for the past 24 years, I gained valuable experiences in quality patient care by providing technical knowledge and judgement to process specimens, perform clinical laboratory testing and evaluate and report test results.

I would enjoy the opportunity to bring my knowledge and skills to your company. Thank you for your time and consideration in my application.

Sincerely,

RICHARD TOLENTINO

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SUMMARY OF QUALIFICATIONS

- Skilled in specimen collection, quality assessment and laboratory operations
- Proficient in Good Clinical Practices ensuring compliance with safety protocols
- Demonstrates open-mindedness and adaptability, readily embracing new challenges and learning opportunities.
- Dedicated, detail-oriented and excellent in time management
- Competent team player

EDUCATIONAL BACKGROUND

Bachelor of Science in Medical Technology **June 1996 – April 2000**
University of Perpetual Help System

Masters of Science in Microbiology (MS MICRO) **May 2015- April 2018**
Graduate School of University of Perpetual Help System

WORK EXPERIENCE

Medical Technologist III **May 2008 – Present**

Research Institute for Tropical Medicine

- Act as the Section Head of the Blood Bank and Serology
- Performs Blood typing and Crossmatching prior to Blood transfusion
- Performs HIV testing, and other transmissible diseases like Syphilis, Malaria etc.
- Performs Coomb's testing (Direct and Indirect); DU testing as well
- Member of the Internal Quality Circle
- Performs Daily Temperature Monitoring of all the refrigerators, freezers and incubator
- Supervises inventory custodian, laboratory technician and laboratory aide

Research Medical Technologist **May 2007 – May 2008**
Research Institute for Tropical Medicine

- Blood sample collection, handling and storage
- Shipment of study samples
- Temperature monitoring of freezers
- Maintenance of Investigator's site file
- Documentation and encoding of patient
- Facilitate Calibration of Equipment

Medical Technologist **December 2005 – February 2007**

Al-Kufra Central Hospital, Libya

- Performs Hematology, Clinical Chemistry, Clinical Microscopy, Serology and Parasitology procedures
- Receives, screens and records laboratory request and samples
- Encodes, records and releases laboratory result
- Performs phlebotomy

Medical Technologist **April 2004 – December 2005**

Kobe Clinic and Dialysis Center

- Receives, screens and records laboratory requests and specomen
- Performs phlebotomy
- Performs Hematology, Clinical Chemistry, Clinical Microscopy, Serology and Parasitology procedures
- Performs Quality Control procedures
- Supervises Medical Technologist, Laboratory aide and messenger
- Encodes, records and releases laboratory result
- Requisition and inventory of supplies

Medical Technologist **June 2002 – March 2004**

Infectious Disease and Diagnostic Laboratory Inc.

- Receives, screens and records laboratory requests and specomen
- Performs phlebotomy
- Performs Aerobic cultures from Blood, CSF, sputum, Aspirate samples, urine, stool, exudates and other discharge samples
- Obtain proper isolation of microorganism and identify major pathogens
- Evaluate culture characterization, morphological, and physiological characteristics of organisms.
- Encodes, records and releases laboratory result

Medical Technologist **September 2000 – April 2002**

Evangelista Medical Specialty Hospital

- Conducts donor recruitment and screen for blood transmissible disease
- Performs Hematology, Clinical Chemistry, Microscopy, Blood Banking and Serology, Parasitology, Microbiology
- Performs routine fecal and chemical examination of stool
- Isolation and identification of microorganism
- Encodes, records, and releases laboratory results