MARWIN IBAAN CAPIL

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Address: 322 Purok 5 Buburak St. Barangay Samput Paniqui Tarlac, Philippines.

Objectives:

Seeking a challenging position that gives me an opportunity to prove my creativity, combined my skills and talent with my immense desire for knowledge and experience to equip myself as a good competitor and an asset to the company.

Employment History:

Manager Trainee May 01, 2023 to September 15, 2023
MC DONALDS

- Opening and closing the restaurant.
- Appointing, inducting, and mentoring new staff members.
- Scheduling shifts and assigning tables to waitstaff.
- Resolving customers' questions in a professional manner.
- Ensuring that the restaurant adheres health and safety regulations.
- Purchasing new ingredients, kitchen utensils, and equipment as stock is damaged or depleted.
- Recording all income and expenses including sales target.

Supervisor March 10, 2018 to April 20, 2023
BROAD BITES FOOD DEVELOPMENT CORP.
Robinsons Magnolia Philippines

- Assist in the hiring and training of new employees as well as the continuous training of existing staff.
- Oversee both front and back of house operations, including wait staff, kitchen crew, and bussing staff.
- Maintain high-quality food standards.
- Oversee our kitchen staff's compliance with all health /safety codes.
- Provide exceptional customer service and lead staff to do the same
- Respond to customer complaints and resolve them effectively.

School Teacher (Junior & Senior) June 2017 to March 2018
PANIQUI CHRISTIAN SCHOOL

- Developing and issuing educational content including notes, tests, and assignments.
- Supervising classes to ensure all students are learning in a safe and productive environment.
- Organizing supplies and resources for lectures and presentations.
- Delivering personalized instruction to each student by encouraging interactive learning, attending parent-teacher meetings.
- Evaluating and documenting students' progress.
- Allocating and grading homework, assignments, and tests.

Summary of Qualification

Have a dynamic personality and professional experience that qualifies as a strong candidate of your need for the position that suited to my field. Confident to make a great contribution to the organization I'll be with. Have a degree of motivation that recognize always and can benefit the organization with trusted skills. Dedicated towards works and can work under stressful and critical situations. Creative, and can work with minimum supervision.

Personal Information:

Age:	33
Date of Birth:	02/03/1991
Gender:	Male
Civil Status:	Single
Height cm.:	170
Weight kg.:	59
Nationality:	Filipino
Religion:	Roman Catholic

Technical and Behavioral Skills

- Detailed oriented and practical skills.
- Ability to follow instructions and get along well with people with discretions.
- Professional appearance with outstanding behavior.
- Can walk stand in a long period of time.
- Ability to remain calm and professional with difficult situation.
- Excellent interpersonal skills with pleasant disposition.
- Able to perform in extended hours in weekends and even holidays.
- Performing duties, a part of a team with minimal supervision.
- Outstanding time management skills and can handle duties under pressure.

College Instructor November 2015 to April 2016
ST. AGUSTINE COLLEGES-Panique Tarlac

- Teach and supervise students using lectures, demonstrations, discussion groups, workshop sessions, seminars, case studies, field assignments and independent or group projects.
- Develop curriculum and prepare teaching materials and outlines.
- Preparing, distributing progress reports and semester report cards.
- Supervise independent or group projects, field placements, laboratory work or hands-on training.
- Planning and implementing educational activities and events.

College Instructor November 03, 2014 to March 29, 2015
ST. PAUL COLLEGES-Paniqui Tarlac

- Developing curricular and delivering course material.
- Conducting research, fieldwork, and writing up reports.
- Publishing research, attending conferences, delivering presentations, and networking with others in the field.
- Participating in committee, departmental, and faculty meetings.
- Reviewing methods and teaching materials and making recommendations for improvement.
- Assisting with student recruitment, interviews, and academic counseling sessions.

Service Crew January 04, 2010 to February 15, 2013
CABALEN RESTAURANT- SM Tarlac

- Welcomes customers when they arrive at a restaurant.
- Introduces customers to the menu seasonal menu specials.
- Takes customers' orders for food and drink by writing them on a ticket, or memorizing them.
- Passes customer orders along to kitchen staff for preparation.
- Collects food orders from the kitchen, verifies that they are correct, and serves them to customers.
- Ensures that customers are satisfied with their meals and processes orders for additional courses if necessary

Production Operator May 08, 2007 to March 20, 2010
INTERNATIONAL WIRING SYSTEM

- Following health and safety standards.
- Maintaining a clean workstation and production floor.
- Assembling and taping products and parts.
- Following production guidelines and specifications.
- Finalizing and packaging products for shipment.
- Operating and maintaining machinery and production equipment.
- Perform other related task assigned by superiors.

I do hereby declare that all information stated herein is true, correct, and no falsification has been made to the best of my knowledge and belief. Any pertinent document or other additional information needed shall be provided immediately upon request.

MARWIN IBAAN CAPIL
Applicant Signature

Educational Attainment:

TERTIARY
-Bachelor of Elementary Education
-Central Institute of Technology
-2013 to 2014

SECONDARY
-Central institute of Technology
-2006 to 2007

PRIMARY
-Samput Elementary School
-2002 to 2003

Core Competencies:

- Demonstrates ability to work with clients, coworkers and managers.
- Skills in developing timelines and completing projects.
- Indicates you work well with others and thrive in a team environment.
- Demonstrates of can be counted on to complete tasks assigned.
- Adjust to new situations and continue working at a high level.
- Ability to keep motivated, along with those around you.
- Showing high level of attention to tasks.
- Submit finished work that meets your own high standards.

Character References

Jessaflor Lagumbay
-Dep. Ed. Teacher
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-PNU Professor
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