



PROFESSIONAL SUMMARY

With a strong background in education and a proven track record of dedication and attention to detail, I believe I can bring these valuable skills to your team. As a professional with experience in teaching and administration, I have honed my organizational and time management abilities, ensuring efficient and effective task completion

EDUCATION

Bachelor of Elementary Education

Liceo de Cagayan University, Cagayan de Oro City, PH
Graduated 1997

SKILLS

- Communication Skills
- Leadership and Supervision
- Problem Solving
- Customer Service
- Adaptability
- Technical Proficiency

LICENSES & CERTIFICATION

- Early Childhood Educator Level 1
March 6, 2024
- Professional Teachers Board Passer
October 28, 1997
- Non -Professional Driver's License
K02-21-001906
- Food Safety Handling Seminar
Department of Science and Technology
Cagayan de Oro City, PH
November 10, 2022

PROFESSIONAL EXPERIENCE

Teacher

WATRACHASINGKON SCHOOL (kinder 2, grade 5, grade 6, 1st year high school)

2128/15 Charoen Krung Road Wat Phraya Krai, Bang Kho Laem Bangkok 10120
November 1, 2023 - present

NA LUANG SCHOOL (grade 2 and grade 3)

379/1 Bang Mot Thung Khru, Bangkok 10140
November 2, 2023 - present

- Language Instruction: Deliver engaging and effective English language lessons to Thai students, focusing on developing their speaking, listening, reading, and writing skills.
- Cultural Exchange: Foster cross-cultural understanding by integrating cultural aspects into lessons, sharing insights about the English-speaking world, and encouraging students to express their own cultural perspectives.
- Classroom Management: Create a positive and inclusive learning environment by implementing effective classroom management strategies, promoting student participation, and addressing behavioral issues as needed.
- Curriculum Development: Contribute to the development and improvement of English language curricula, adapting materials to meet the needs of students and aligning with educational objectives.
- Professional Development: Stay updated on teaching methodologies, attend workshops, and collaborate with colleagues to continuously enhance teaching skills and contribute to the overall improvement of the English language program.

Teacher

Oro Christian Grace School, Cagayan de Oro City, Ph

June 8, 1998- March 30, 2000

- Plan and deliver effective Lessons that align with curriculum standards and center to students needs, and facilitate learning in the classroom.
- Evaluate students progress through quizzes, tests, and assignments, providing feedback to support their academic growth.
- Create a positive and organized learning environment, maintain discipline and manage classroom behavior to optimize the learning experience.
- Identify and address the diverse needs of students, offering additional help to struggling learners and challenging advanced students appropriately.
- Continuously update knowledge and teaching methods through workshops and coursework to stay current in the field of education and improve teaching skills.

PROFESSIONAL EXPERIENCE

Supervisor

Montery Meatshop,

Tomas Saco, Cagayan de Oro City PH

August 9, 2021- May 18, 2023

- Quality Control : Ensure the meat products meet quality standard by inspecting freshness, appearance and proper storage condition
- Staff Management : Supervise and Train meat department staff, assign tasks and maintain a cohesive and productive team.
- Inventory Management : Monitor inventory levels, order supplies and manage stock rotation to minimize waste and ensure product availability.
- Safe and Hygiene : Enforce food safety regulations and maintain a clean and sanitized work environment to prevent contamination
- Customer Service : Provide excellent customer service by assisting customers, answering inquiries, and addressing any issues or concerns promptly.

Machine Operator

Phoenix Silicon International Co.,

Hsinchu, Taiwan

November 6, 2006 - January 7, 2021

Career Technology Co., Inc.

Taipei Taiwan

January 5, 2004- January 4, 2006

- Operate semiconductor manufacturing equipment, following standard operating procedures to ensure precise and consistent production process.
- Monitor the output for defects and abnormalities, perform inspections, and make adjustments to maintain product quality and consistency.
- Conduct routine maintenance on machines, trouble shoot issues, and perform minor repairs to minimize downtime and ensure equipment operates efficiently.
- Maintain accurate records of machine settings, production data, and any issues encountered during operation for documentation and analysis purposes.
- Adhere to safety protocols and guidelines, including the use of personal protective equipment to ensure a safe working environment and prevent accidents or hazards.