

# JANE MATIONG

- To be employed to an establishment/institution in a job-position that would provide an opportunity for my professional growth and advancement.
- To gain an entry employment to an institution that will not only help to make and improve my financial stability but also in shaping my career.



## PERSONAL

- Name**  
Jane Mationg
- Address**  
Bldg 44 Zone 55 umm Maabad street Aziziya Doha Qatar 0000 Aziziya
- Phone number**  
97450137079
- Email**  
janebagangan3@gmail.com
- Date of birth**  
14-06-1982
- Place of birth**  
Philippines
- Gender**  
Female
- Nationality**  
Filipino
- Marital status**  
Separated
- Driving licence**  
None
- LinkedIn**  
janebagangan3@gmail.com

## INTERESTS

- Reading
- Friendly
- Loves to travel



## WORK EXPERIENCE

- Jun 2013 - Present** **Sales Associate**  
**Azadea Group Holdings, Villagio Mall Doha Qatar**
  - Knowledgeable and dedicated customer service professional with extensive in industry.
  - Motivated to maintain customer satisfaction and contribute to company success.
  - Maximizes sales opportunities by providing excellent customer service.
  - Assisted customers with clothing selections and purchases maintained inventory on the floor and in stockroom.
  - Provided outstanding customer service by exercising a pleasant personality especially when speaking with customers.
  - With Microsoft office software knowledge and have the aptitude to learn new technology quickly.
  - Answer incoming call and route escalated in a courteous and timely manner.
- Jun 2012 - Jan 2013** **Staff Nurse**  
**Cagayan Valley Medical Center, Tuguegarao city Cagayan**
  - Performing vital signs for patients as prescribed
  - Administered IVs and prescription, and monitored for adverse reactions, reporting reactions immediately.
  - Discussed frequently with medical team to understand and communicate patient care plans with patients and their families.
  - Developing and directing a rotational system to manage the care of patients
  - Gaining recognition as a dedicated, self-motivated, and reliable nurse.
- Feb 2010 - Jun 2012** **Sales Associate**  
**Marclk Jellicoe Enterprises, Tuguegarao city Cagayan**
  - Prepares and maintain records to report and make it for solutions.
  - Detail-oriented and possess strong communication and interpersonal skills.
  - Answering and screening calls.
  - Stock, replenish, and organize inventory with accuracy and efficiency.
  - Maintain accurate and attractive merchandise displays.



## SKILLS

- Microsoft word** ★★★★★
- Typing/clerical works** ★★★★★
- Hardworking** ★★★★★
- Flexible** ★★★★★



## COURSES

- Jun 2007 - Mar 2009 **Bachelor of Science in Nursing**  
Medical Colleges of Northern Philippines
- Jun 1999 - Mar 2003 **Bachelor of Science in Biology**  
Cagayan State University
- Jun 1995 - Mar 1999 **Secondary Education**  
Cagayan National High School
- Jun 1989 - Mar 1995 **Elementary Education**  
Tuguegaro East Central



## AFFILIATIONS

- Jose R. Reyes Memorial Medical Center, Sta. Cruz, Manila
- National Center for Mental Health, Mandaluyong City
- San Lazaro Hospital, Sta. Cruz, Manila
- Philippine Heart Center, Quezon City
- AFP Medical Center, V Luna Rd., Quezon City
- Amang Rodriguez Memorial Medical Center
- Veteran Memorial Medical Center



## SEMESTRAL AFFILIATIONS

- Cagayan Valley Medical Center, Tuguegaro City
- People's Emergency Hospital, Tuguegaro City
- Community ( Sta. Barbara, Iguig Cagayan)
- School Clinics: Alimanao Peñablanca, Cagayan
- Rural Health Unit: Peñablanca Iguig Cagayan



## SEMINARS ATTENDED

Theme: " Becoming a Global Nurse: Responding to the New Challenge in the Nursing Profession  
Date: February 18 - 19, 2008

- Clinical Pharmacology in Cardiac Emergencies
- Ethical Dilemmas in Today's Nursing Profession
- Toxicology in Nursing
- Clinical Aspect of Blood Transfusion and Chemotherapy
- Integrated Management of Childhood Illness
- Diabetes Mellitus and Other Endocrine Disorder

Theme: "Nurses Going Beyond the Challenges of the Changing World of Health Care  
Date: February 19, 2009

3-Day Basic Intravenous Training  
Cagayan Valley Medical Center  
June 28-30, 2012



## LICENSES

1. Registered Nurse: December 2011
2. IVT Therapy Nurse 2015