



LEANDER GLENN I. DELA CRUZ

45 B Zone 2 May-Iba Teresa, Rizal
(+63) 9360259256 / glenn.delacruz010112@gmail.com

CAREER OBJECTIVE:

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

PERSONAL DATA:

Date of Birth: November 26, 1991
Place of Birth: Antipolo City
Civil Status: Single
Citizenship: Filipino
Height: 5'9
Weight: 87 kg.
Religion: Roman Catholic
Language Spoken: English and Tagalog

EDUCATIONAL ATTAINMENT:

TERTIARY:

Name of School: East Systems Colleges of Rizal formerly (Eastern Academy of Science and Technology).
Address: Pag-asa, Morong, Rizal
Course: Diploma in Information and Communication Technology Major in Programming
Year Started and Graduated: 2008 – 2010

SECONDARY:

Name of School: Teresa National High School
Address: Dulumbayan Teresa, Rizal
Year Started and Graduated: 2004 – 2008

PRIMARY:

Name of School: Quiterio San Jose Elementary School
Address: May-Iba Teresa, Rizal
Year Started and Graduated: 1998 - 2004

PROFESSIONAL EXPERIENCE:

Company Name: URC Robina Farms (AAA Abattoir, Meat Fabrication, Meat Processing)
Address: Buliran Road, Antipolo City
Position: Butcher / Meat Cutter and Deboner
Date of Employment: September 1, 2023 to Present

Duties and Responsibilities:

- Breakdown carcass into primal and debone.
- Cutting, grinding and preparing meats for sale
- Maintaining the cleanliness of workplace area.
- Weighing, packaging, pricing and display meat products.
- Keeping records, budgets and inventory
- Answer questions regarding types, cuts and suggested preparation of meat.
- Followed food safety and sanitation guidelines to ensure contamination of meat products.
- Lifting heavy loads in crates.
- Washing and sanitizing machines and materials.

Company Name: Ester Buenaventura Meat Shop
Address: Teresa Public Market San Gabriel Teresa, Rizal
Position: Butcher / Meat Cutter and Deboner
Date of Employment: December 10, 2021 to August 25, 2023

Duties and Responsibilities:

- Cuts, trims and prepare meat for sale.
- Ensures preparation area are kept clean.
- Weighing and packing of meat products.
- Receives and fulfills custom orders.
- Maintain sharpness, cleanliness and sterilization of knives or tools.
- Maintained a clean and organized work environment.
- Ensuring a positive shopping experience to customers.
- Closely follows safety and sanitation procedures.
- Answer questions regarding types, cuts and suggested preparation of meat.

That on **January 18, 2013** to **November 15, 2021** I was employed and worked as a Security Guard at Robinsons Land Corporation Building Offices and Residentials.

January 2011 to **October 2012** I was employed as a Merchandiser in different companies such as SM Hypermarket, Shopwise Supermarket and Mercury Drug Store.

OTHER SKILLS:

- Good communication, adaptability, time management.
- Handling pressure and strong work ethic
- Knowledge of food hygiene and safety requirements.
- Used of machinery such as saw, slicer, grinder wrapper (vacuum pack).
- Approachable in any aspect.
- Customer service oriented.
- Ability to work as part of a team.
- Knowledge in Basic Safety Firefighting.
- Skilled in major relevant computer application like MS Word and MS Excel.
- Driving of Vehicles and Motorcycle with Professional License.

TRAININGS / SEMINARS ATTENDED:

Training Center/ Seminar Provider: D' New Orleans Training Center Phils. Inc.
Address: G/F Rublou Business Center, Ortigas Ext., Cainta, Rizal
Duration: May 19, 2023 to July 7, 2023
Title: Slaughtering Operation (Swine) NCII

CHARACTER REFERENCE:

Name: Camilo Castrence Jr.
Position: Civil Engineer
Email: cl_castrence@yahoo.com
Contact: +63 9459854478

Name: Nestor Galleto
Position: Trainer / Butcher
Email: Galleto4q4@gmail.com
Contact: +63 9151117907

Name: Victorious Joshua San Jose
Position: Councilor
Contact: +63 9178112716

This is to certify that the above information is true to the best of my knowledge.

