

Kian Marcelo Andaya

Address: B4 L25 Rosal St. Mother Earth Subdivision Barangay Talon 2, Las Piñas City

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EMPLOYMENT DATA**Alorica Philippines Inc.**

Position: IT Service desk

October 2022- Until present

- Help users resolve issues with computer technologies
- Provide ticket for request and issues of the users
- Remoting desktop of the users
- Identifying technical problem
- Identifying user needs with technology
- Designing computer-based systems or programs
- Deploying the appropriate IT solutions to solve problems

Sukimoves Inc.

Position: Trainee/On the Job training

February 2021-May 2021

- Installing Operating System.
- Troubleshooting hardware and software.
- Troubleshooting LAN and online network.
- Troubleshooting software.
- Helping in giving suggestion on the web design of the website

XPR Inc.

January 2021– June 2022

Position: Data encoder

- Supervise the employees of quality of work.
- Performs job running, monitoring and scheduling.
- Process Checks.
- Data Entry.
- Arrangement of Documents.

Municipality of Las Piñas City.

Position: Part time employee under Public Employment Service Office (PESO)

Every Summer.

- Assist in the work given to the regular employees.

EDUCATION ATTAINMENT

Adamson University

SY. 2018-2022

900 San Marcelino St, Ermita, Manila, 1000 Metro Manila

Bachelor of Science in Information Technology

TRAININGS

Tesda Basic Computer Operation

COMPUTER/TECHNICAL SKILLS

- Proficient in Microsoft Office Applications
- AutoCAD, Photoshop
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- Computer Savvy
- Computer hardware assembly and maintenance

SEMINARS ATTENDED

- "7 Habits of Highly Effective Programmer" SV Mezzanine
Adamson University
July 29, 2016
- "TECHTALK: Expand your abilities, Know the possibilities"
SV Hall
Adamson University
July 14, 2017
- Vr workshop Defining the future and modifying the world with innovation.
October 27, 2018
Sv Mezzanine Adamson University
- T.O.Y. Thinking of youth an outreach by ADU IT&IS
March 2, 2019
Tayuma, Tondo Manila
- PLAY! – Promoting Light & Advocacies for the Youth: A livelihood Seminar using LED lights for the out of school youth by Adu IT&IS Society
November 16, 2019
- Technology Summit 2020:Forum
Online google meet
La Salle Computer Society
November 28, 2020

PERSONAL DATA

Civil Status: Single
Citizenship: Filipino

REFERENCE

Other information provided upon request