

# MARK J. GONZALES

#158 Pearl St., Buenavista Village, Patag, Cagayan de Oro City

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Reliable and adaptable worker with an agreeable disposition and a stellar service ethic. Adept multitasker with abilities to handle a number of workspace responsibilities with accuracy and efficiency.

## EDUCATION

January 2014 – March 2014

VOCATIONAL COURSE ON  
**SHIELDED METAL ARC WEILDING**, VINEYARD POLYTECHNIQUE INTERNATIONAL COLLEGE

Corrales Street, Cagayan de Oro City

This is a certificate program offered by TESDA. It offered welding technology classes in drafting, materials processing, fabrication and welding safety.

2004 – 2008

**BACHELOR OF SCIENCE IN NURSING**, LANAOSCHOOL OF SCIENCE AND TECHNOLOGY

Maranding, Lala, Lanao del Norte

A four year bachelor course focusing on the plethora of disease processes across the lifespan, pharmacology, and nursing skills and procedures.

1996 – 2000

**BACHELOR OF SCIENCE IN BUSINESS MANAGEMENT**, LICEO DE CAGAYAN UNIVERSITY

Carmen, Cagayan de Oro City

A four year bachelor course focusing on how to measure a company's performance and assess its value.

## EXPERIENCE

2004 - 2017

**BUSINESS MANAGER**, KAPATAGAN ICE PLANT

Kapatagan, Lanao del Norte

In- charge in the management of a family business concentrating on production, and ensuring that the business has the adequate and suitable resources to complete its activities.

## **SKILLS**

- Proficient in using a range of hand and power tools
- Proven ability to understand and execute verbal and written instructions
- Well versed in maintenance, cleaning and debris removal task
- Demonstrate ability to work in a flexible environment
- Excellent attention to detail
- Able to work efficiently with and without supervision
- Demonstrate positive attitude and teamwork abilities

## **PERSONAL PROFILE**

- Date of birth: May 10, 1979
- Birth place: Illigan city
- Civil status: Married