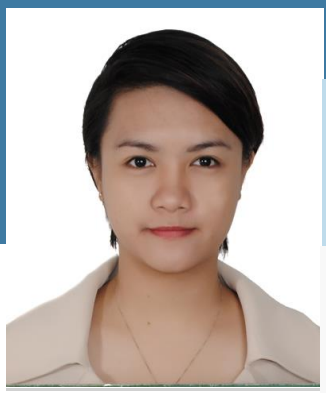

SHEENA MAYA A. IGNACIO

Geodetic Engineer

9-A, Cluster 20 (One Yale), Cambridge St., San Andres, Cainta, Rizal
ignaciosheenamaya19@gmail.com
+63908-9887-008

Core Strengths

- Strong communication, mathematical and analytical skills both horizontal and vertical.
- Efficient in handling multiple tasks affiliated with computer knowledge.
- Hardworking, patience, honesty, integrity, flexible and fast-learner
- Skilled in AutoCAD operations and GE Surveying Programs
- Proficient in operation of Total Station, Theodolite and Engineers Transit.
- Familiar with Microsoft Word and Microsoft Excel.
- Easily adopt with a fast-paced environment.

Work History

SHIMIZU FUJITA TAKENAKA EEI – JOINT VENTURE **Jan. 9, 2023 – Present**
PROJECT SURVEYOR

- Supervised a wide variety of surveying activities, including construction surveys.
- Assisted, Monitor and Direct the Instrument Man and Survey Aide in their tasks.
- Performed Topographic Survey, Relocation and Prepare its coordinates and Elevation.
- Perform mapping with AutoCAD
- Reported all technical activities to update progress of the project including suvey reports.

SOLAR PHILIPPINES COMMERCIAL ROOFTOP PROJECTS INC **March 22, 2022 – Dec 23, 2022**
GEODETIC ENGINEER

- Performed Relocation and Prepare its coordinates and elevation.
- Performed As-built and Staking of Tower Locations.
- Performed mapping using GIS application on digitizing municipalities.
- Reported all technical activities to update progress of the project.

SANTA CLARA INTERNATIONAL CORPORATION **Oct. 17, 2021 – March 22, 2022**
SURVEYOR 2

- Supervised various surveying functions including Constructions Surveys.
- Supervised on pipe installation for the water ways.
- Performed Topographic Survey, Relocation and Prepare its coordinates and elevation.
- Reported all technical activities to update progress of the project.

PACIFIC CONCRETE PRODUCT INCORPORATED **OCT. 17, 2020 – OCT. 17, 2021**
HEAD SURVEYOR / CAD OPERATOR

- SUPERVISED VARIOUS SURVEYING FUNCTIONS INCLUDING CONSTRUCTIONS SURVEYS.
- PERFORMED TOPOGRAPHIC SURVEY, RELOCATION AND PREPARE ITS COORDINATES AND ELEVATION.
- REPORTED ALL TECHNICAL ACTIVITIES TO UPDATE PROGRESS OF THE PROJECT.

MAGNETRON CONSTRUCTION AND DEVELOPMENT CORPORATION **Oct. 17, 2019 – Oct. 17, 2020**

HEAD SURVEYOR / CAD OPERATOR

- Supervised various surveying functions including Constructions Surveys.
- Performed Topographic Survey, Relocation and Prepare its coordinates and elevation.
- Layout on Building Footing, Columns, Walls, Windows, Doors and Electrical Outlet Elevations and locations, including Plumbing
- Reported all technical activities to update progress of the project.

PYRAMID HOLDINGS GROUP CORPORATION **Sept. 17, 2018 – Oct. 17,2019**

HEAD SURVEYOR / CAD OPERATOR

- Supervised various surveying functions including Constructions Surveys.
- Performed Topographic Survey, Relocation and Prepare its coordinates and Elevations
- Layout on Building Footing, Columns, Walls, Windows, Doors and Electrical Outlet Elevations and locations, including Plumbing
- Reported all technical activities to update progress of the project.

QUIRINO STATE UNIVERSITY **Jan 2017 – Sept. 15, 2017**

SURVEYOR / CAD OPERATOR

- Supervise various surveying functions including Constructions Surveys and Concreting of Road Network.
- Perform Topographic Survey and Prepare its coordinates and elevation.
- Estimate bill of quantities of Concreting of Road Network.
- Prepare design of Infirmary Building using Sketch Up program.
- Reports on events and activities to update progress of the project.

NOBLE SURVEYING OFFICE **May 2015 – July 2015**

SURVEYOR / AUTOCAD OPERATOR

- Performed and supervised Land Surveys and Topographic Survey
- Conducted and supervised field surveys associated with Land Survey including -relocation, subdivision, and consolidation.
- Prepare coordinates based on design plan using AutoCAD.
- Keeping detailed and accurate records of survey data.

IGNACIO SURVEYING OFFICE **June 2012 – June 2017**

GE ASSISTANT/ AUTOCAD OPERATOR

- Performed and supervised Land Surveys and Topographic Survey.
- Conducted and supervised field survey associated with Land Survey such as relocation, subdivision, and consolidation.
- Prepare coordinates based on design plan using AutoCAD.
- Keeping detailed and accurate records of survey data.

Seminar and Achievements

Tuguegarao, Cagayan **2020 Regional Geodetic Engineer Convention**	Public Relation Officer July 2020-2022
Cordon, Isabela 2018 GEP Quirino Chapter Monthly Meeting	Public Relation Officer June 018
Solano, Nueva Vizcaya **44th Annual Regional Convention and Seminar**	Convention and *Seminar* April 2018
Division Office – Cabarroguis, Quirino **2017 Regional Geodetic Engineer Convention**	Convention and *Seminar* February 2017
Cordon, Isabela **2017 Quirino Chapter AutoCAD and E-survey Installation and Seminar**	Convention and *Seminar* January 2017
Nueva Vizcaya State University – Bayombong Campus **2016 North Luzon Area Assembly**	Convention and *Seminar* November 2016
2016 AGES – Nueva Vizcaya State University-Bay. Campus	Treasurer
Nueva Vizcaya State University – Bayombong Campus **2015 Miss Engineering**	*First Runner Up* December 2015
2015 AGES – Nueva Vizcaya State University-Bay. Campus	Auditor
Nueva Vizcaya State University – Bayombong Campus **2014 Miss GEP**	*Second Runner Up* February 2014
2014 AGES – Nueva Vizcaya State University-Bay. Campus	Muse
Quirino State University – Diffun Campus **2013 Regional Geodetic Engineer Convention**	Convention and *Seminar* February 2013
2013 NCGECIAS - Northeastern College	2nd year Representative
Northeastern College, Santiago City **2012 Miss Northeastern College**	*People's Choice* December 2012
Northeastern College, Santiago City **2012 Miss Freshmen**	*People's Choice* July 2012
2012 KAMFIL – Northeastern College	1st year Representative

Education

PRC Sampaloc, Manila **2017 Geodetic Engineer Licensure Examination**	Board Passer November 2017
NUEVA VIZCAYA STATE UNIVERSITY – Bayombong Campus **Bachelor of Science in Geodetic Engineering**	
NUEVA VIZCAYA STATE UNIVERSITY – Bayombong Campus **Master of Science in Teaching Mathematics**	

Personal Information

Nationality	:	Filipino
Age	:	26 years old
Birthday	:	April 19, 1996
Height	:	5”3’
Weight	:	53-kg
Gender	:	Female
Marital Status	:	Single
Religion	:	Christian
Father’s Name	:	Engr. Ferdinand T. Ignacio
Father’s Occupation	:	Geodetic Engineer
Mother’s Name	:	Glorybell A. Ignacio
Mother’s Occupation	:	Self employed

Reference

ENGR. MYKEL KING R. NOBLE
OPERATING MANAGER
NOBLE SURVEYING OFFICE
SANTIAGO, ISABELA
0936-607-8987

ENGR. DENNIS S. OPIANO
HEAD OF PPSD / INSTRUCTOR CIVIL ENGINEERING
QUIRINO STATE UNIVERSITY
DIFFUN, QUIRINO
0975-470-3323

ENGR. FERDINAND T. IGNACIO
OPERATING MANAGER
IGNACIO SURVEYING OFFICE
DIFFUN, QUIRINO
0997-785-7643

JOSELITO MANALANSAN
CONSTRUCTION MANAGER - DCI
PYRAMID HOLDINGS GROUP CORP - CONTRACTOR
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